

**SPENCER VALLEY SCHOOL DISTRICT  
BOARD OF DIRECTORS BOARD MEETING MINUTES  
MAY 11, 2016**

**I. PRELIMINARY SECTION FOR REGULAR BOARD MEETING**

**A. CALL TO ORDER:** Lisa Boyer called the meeting to order at 5:10 P.M.

**B. ROLL CALL:**

**MEMBERS PRESENT:** Lisa Boyer, Board President/Clerk  
Cristi Lewis, Board Member  
Carol Frausto, Board Member

**MEMBERS ABSENT:** None

**ALSO PRESENT:** Julie Z. Weaver, Superintendent  
Kathleen McKenzie, Business Manager

**WELCOME GUESTS:** Katrina Abston

**C. APPROVAL OF BOARD MEETING MINUTES:**

The Board Approved the Minutes of the April 13, 2016 Regular Meeting

**Motion: Boyer      Seconded: Frausto    Approved: 3    Abstained: 0    Absent: 0**

**D. ADOPTION OF AGENDA**

**Motion: Boyer      Seconded: Frausto    Approved: 3    Abstained: 0    Absent: 0**

**II. PRESENTATIONS AND RECOGNITIONS:** The Board recognized Tracey McFarland for volunteering to provide knowledge and assist Spencer Valley on CELDT testing for English Language Learners, providing general information and assist teachers in learning about scoring rubrics for CAASPP testing and for helping with English Language Arts textbook adoption and Douglas Wallis for volunteering weekly and presenting science lessons to Spencer Valley students on velocity and speed.

**III. HEARING OF THE PUBLIC:** None.

**IV. REPORT SECTION – Oral**

**A. Staff Sharing**

The Principal reported:

- Kindergarten Open House took place allowing potential new students to come get a look at the TK-K program.
- The Mother's Day Tea in OSH was great, with lots of tea and cake and fingernail painting and massages.
- Students are completing Smarter Balanced testing.
- Sally the Salamander is ailing. R. Burnett and L. Jacobsen cleaned out her enclosure in an effort to help improve her health.
- OSH took a bus to visit the Natural History Museum.
- RH is hosting mother's and father's day events.
- Mr. Wallis is wrapping up the science of velocity, speed and direction by having the kids make and test slings.

**B. Superintendent/Principal Report**

The Superintendent reported:

- A complaint was filed with the CDE by the family of an in district preschooler. SV is working on a response to the complaint.
- A parent meeting for the SPSA and LCAP took place May 11.

- She and the Business Manager attended a Board Policy Manual Revision Workshop.
- She and the Business Manager will be attending an LCAP writing session in Borrego Springs on May 12.
- She attended an Operations Committee Meeting at the SELPA.
- The bullying survey RH students filled out was discussed at the parent meeting. The parents agree that the Community Matters program, which offers solutions for improving a school's social-emotional climate, is a good idea for the 16-17 school year.
- She spoke with CalTrans about the possibility of getting flashing lights installed. They indicated there isn't enough traffic to warrant installation of flashing lights.
- A summary of goals progress and survey results for the SPSA was presented to the parents.
- She spoke with Diane Jacob's office about the possibility of having Diane Jacob's attend a ribbon cutting ceremony if the Par Course is finished by year end.
- Staff Strategic Planning Meetings are scheduled for May and June.
- Parents submitted letters and notes for the teachers in honor of Teacher's Day.

#### C. Enrollment

The Superintendent reported:

- Attendance was 98.2% for April.
- P2 attendance was 94.7%.
- Attendance at day 154 was 95.2%.
- Enrollment is steady at 40 students.

#### D. Curriculum and Instruction

The Superintendent reported:

- Teachers have been reviewing the Wonders Program and California Journeys for English Language Arts textbook adoption and have not yet decided which program to adopt.
- BTSA Induction will be completed by June for T. Potter.
- Students, teachers and staff will receive training from Community Matters on Bullying and the Safe School Ambassadors Program next year.

#### E. Facility Update

The Superintendent reported:

- A new refrigerator was purchased for the kitchen.
- Water class training required for water operator's licensure must be completed by the end of June for herself and the maintenance person.
- Permission to begin drawings for strobe lights in the bathrooms have been authorized. This will clear up an outstanding Dept. of State Architect open case.

#### F. Business Report

The Business Manager reported:

- Lozano Smith provided a Brown Act Handbook which is available for review by all Board members in the school office.
- Spencer Valley received a positive certification for 2<sup>nd</sup> Interim.

**V. INFORMATION AND STUDY**

- A. LCAP – annual update. Preliminary 16-17 LCAP goals were presented and a recap of results that were being included in the annual update were also discussed.

**VI. At 6:28 P.M. the Board adjourned into Closed Session.**

**VII. At 7:05 P.M. The Board reopened the Regular Board Meeting.**

- A. Per Government Code section 54954.5 (b). CONFERENCE WITH REAL PROPERTY NEGOTIATORS.

No action was taken.

- B. To consider matters relating to salaries or compensation paid in the form of benefits for certificated or classified employees. Per Government Code section 54957.6.

The Board approved a 3% raise for all employees and a substitute rate increase to \$125/day. The Board considered and did not approve adding dental or vision insurance to the benefits package for all employees.

- C. To consider any of: appointment, employment, evaluation of performance, discipline or dismissal of an employee(s). Per Government Code section 45957.

The Board completed a positive evaluation of the Superintendent.

**VIII. ACTION ITEMS FOR CONSIDERATION AND APPROVAL**

- A. School Calendar for 16-17
- B. Renewal of the Insight @ San Diego Charter Petition and MOU
- C. School Site Plan for Student Achievement
- D. Annual SDCOE Financial Resolutions for 16-17
- E. Educational Protection Act (EPA) Resolution for 15-16
- F. Resolution Approving and Authorizing Execution of a Joint Exercise of Powers Agreement with Respect to Energy Conservation Services and Projects
- G. Community Member Recognition Awards
- H. MOU for Field Trip Transportation Services with Julian Union School District
- I. Renewal of MOU with Julian Union High School District for Student Tutoring Program for 15-16
- J. Superintendent Contract Update
- K. Board Policies for Student Attendance, Excuses, Chronic Absence and Truancy: BP5113, AR5113, BP5113.1 and AR5113.1

**A. School Calendar for 16-17**

**PROPOSAL:** To approve the 2016-2017 school calendar.

**BACKGROUND:** The annual school calendar is a requirement.

**BUDGET IMPLICATIONS:** None.

**ACTION(S):** The Board approved the 16-17 school calendar.

**Motion: Boyer      Seconded: Lewis      Approved: 3      Abstained: 0      Absent: 0**

**B. Renewal of the Insight @ San Diego Charter Petition and MOU**

**PROPOSAL:** Renewal of the five (5) year charter petition and Memorandum of Understanding from July 1, 2016 through June 30, 2021.

**BACKGROUND:** Originally established in 2011, the charter petition is a state requirement that outlines the charter school business. The sponsoring school (Spencer Valley Elementary School District) district's Board must approve the petition. The MOU sets forth the business relationship with the charter.

**BUDGET IMPLICATIONS:** TBD. SVESD receives a percentage of the charter revenue per the MOU.

**ACTION(S):** The Board approved renewal of the charter school petition for Insight @ San Diego. The Board discussed the MOU between the charter school and SVESD and decided to take no current action.

**Motion: Frausto    Seconded: Boyer    Approved: 3    Abstained: 0    Absent: 0**

**C. School Site Plan for Student Achievement**

**PROPOSAL:** To approve the School Site Plan for Student Achievement.

**BACKGROUND:** California Ed. Code requires all schools to have a current Site Plan that includes parent input and involvement.

**BUDGET IMPLICATIONS:** As outlined in plan.

**ACTION(S):** The Board approved the School Site Plan for Student Achievement.

**Motion: Lewis    Seconded: Frausto    Approved: 3    Abstained: 0    Absent: 0**

**D. Annual SDCOE Financial Resolutions for 16-17**

**Resolution 1:** Resolution Designating Authorized Agent to receive Mail and Pick Up Warrants at the County Office of Ed. (Superintendent and Business Manager)

**Resolution 2:** Payment Order Resolution. (Superintendent)

**Resolution 3:** Resolution Authorizing the County Office of Education Credentials Department to Release Credential Held Warrants to Employees. (SDCOE)

**Resolution 4:** Resolution Designating Authorized Agent to Sign School Orders (Commercial Warrants) (Superintendent and Business Manager)

**PROPOSAL:** Annual signature designation.

**BACKGROUND:** This is an annual requirement from SDCOE.

**BUDGET IMPLICATIONS:** None.

**ACTION(S):** The Board approved the resolutions.

**Motion: Boyer    Seconded: Frausto    Approved: 3    Abstained: 0    Absent: 0**

**E. Educational Protection Act (EPA) Resolution for 15-16**

**PROPOSAL:** To comply with Article XIII of the California Constitution for the disbursement of revenue.

**BACKGROUND:** The EPA was a result of California Proposition 30 approved by the voters on November 6, 2012.

**BUDGET IMPLICATIONS:** Will increase funds to the school by 20% of the deficit revenue.

**ACTION(S):** The Board adopted the EPA resolution.

**Motion: Lewis    Seconded: Boyer    Approved: 3    Abstained: 0    Absent: 0**

**F. Resolution Approving and Authorizing Execution of a Joint Exercise of Powers Agreement with Respect to Energy Conservation Services and Projects**

**PROPOSAL:** To adopt the resolution to join the Energy Joint Power Authority (EJPA).  
**BACKGROUND:** The SDCOE has developed a Joint Powers Authority for San Diego County K-12 school districts and Community Colleges that focuses on developing County-wide energy strategies, services and projects. The EJPA provides a one-stop source for unbiased energy and resource management information, providing consultants and alternative energy providers that can help districts analyze risk/reward strategies for energy needs.

**BUDGET IMPLICATIONS:** Membership is free. Spencer Valley School has \$15,158 in Prop. 39 funds to plan for projects to improve energy efficiency and expand clean energy generation. Additional Prop. 39 funds are available for project implementation.

**ACTION(S):** The Board adopted the resolution.

**Motion: Frausto    Seconded: Boyer    Approved: 3    Abstained: 0    Absent: 0**

#### **G. Community Member Recognition Awards**

**PROPOSAL:** To recognize the service of community member volunteers to the district with community member recognition awards.

**BACKGROUND:** Spencer Valley benefits from services provided by community volunteers. Community Member Recognition Awards serve a public purpose by encouraging private individuals, organizations or firms to similarly undertake to assist the district.

**BUDGET IMPLICATIONS:** \$50 per award; total cost NTE \$2,500 from Economic Impact Aid (Resource 7090).

**ACTION(S):** The Board approved the purchase of Community Member Recognition Awards.

**Motion: Boyer    Seconded: Frausto    Approved: 3    Abstained: 0    Absent: 0**

#### **H. MOU for Field Trip Transportation Services with Julian Union School District**

**PROPOSAL:** To enter into a MOU for Field Trip Transportation Services with Julian Union School District

**BACKGROUND:** Julian Union School District has agreed to provide a school bus, including driver, for Spencer Valley to use for a field trip to the San Diego Natural History Museum on May 20, 2016. The MOU sets forth details of the agreement and services to be provided by each district.

**BUDGET IMPLICATIONS:** \$250 for the field trip on May 20, 2016. The District may request reimbursement from the Spencer Valley Educational Association.

**ACTION(S):** The Board approved the MOU.

**Motion: Boyer    Seconded: Lewis    Approved: 3    Abstained: 0    Absent: 0**

#### **I. Renewal of MOU between Julian Union High School District and Spencer Valley for Student Tutoring Program for 16-17**

**PROPOSAL:** To renew the MOU that enables Julian High School staff to provide and supervise students assigned to assist Spencer Valley elementary students with in-class tutoring monitored by the SVS teachers, and potential for college and career readiness goal enhancement for SVS students.

**BACKGROUND:** The program was established in 2009-2010 school year with success in student achievement for the use of EIA funds.

**BUDGET IMPLICATIONS:** Estimate NTE \$25,000 to be paid from Economic Impact Aid funds.

**ACTION(S):** The Board approved renewal of the MOU for Peer Educators & Tutors (PET) program.

**Motion: Boyer      Seconded: Frausto    Approved: 3    Abstained: 0    Absent: 0**

**J. Superintendent Contract Update**

**PROPOSAL:** To update the Superintendent contract.

**BACKGROUND:** Per the Superintendent contract, the Board may approve extension of the contract for one additional year. The current contract is valid through June 30, 2019.

**BUDGET IMPLICATIONS:** Salary and benefits per the clauses of the contract.

**ACTION(S):** The Board approved extension of the Superintendent's contract for one additional year, from July 1, 2019 through June 30, 2020.

**Motion: Lewis      Seconded: Frausto    Approved: 3    Abstained: 0    Absent: 0**

**K. Board Policies for Student Attendance, Excuses, Chronic Absence and Truancy: BP5113, AR5113, BP5113.1 and AR5113.1**

**PROPOSAL:** To approve revisions to BP5113, AR5113, BP5113.1 and AR5113.1.

**BACKGROUND:** Current revisions include addition of absences for spending time with immediate family members that are an active duty member of the uniformed services who has been called to duty for deployment or is on leave from deployment.

**BUDGET IMPLICATIONS:** Funding is based on Average Daily Attendance (ADA).

**ACTION(S):** The Board approved the revised policies.

**Motion: Boyer      Seconded: Lewis    Approved: 3    Abstained: 0    Absent: 0**

**IX. CONSENT ITEMS**

A. Approve April 2016 Commercial Warrants.

**Motion: Boyer      Seconded: Lewis    Approved: 3    Abstained: 0    Absent: 0**


**X. ADJOURNMENT**

**The Board adjourned at 7:27 P.M.**

**The next regularly scheduled meeting will be:  
June 8, 2016 at 5:00 P.M. at Spencer Valley School.**

  
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Lisa Boyer, President/Clerk

  
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Julie Z. Weaver, Superintendent

  
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Kathleen McKenzie, Business Manager