

**SPENCER VALLEY SCHOOL DISTRICT
BOARD OF DIRECTORS BOARD MEETING MINUTES**

JULY 15, 2015

I. PRELIMINARY SECTION FOR REGULAR BOARD MEETING

A. CALL TO ORDER: Lisa Boyer called the meeting to order at 4:09 PM

B. ROLL CALL:

MEMBERS PRESENT: Lisa Boyer, Board President/Clerk
Cristi Lewis, Board Member

MEMBERS ABSENT: Frank Morgan, Board Member

ALSO PRESENT: Angie Brenner, Business Mgr.
Julie Z. Weaver, Superintendent
Kathleen McKenzie, Incoming Business Manager

WELCOME GUESTS: None

C. APPROVAL OF BOARD MEETING MINUTES:

The Board Approved the Board Minutes of June 12, 2015, Regular Meeting.

Motion: Lewis Seconded: Boyer Approved: 2 Abstained: 0 Absent: 1

D. ADOPTION OF AGENDA

Motion: Boyer Seconded: Lewis Approved: 2 Abstained: 0 Absent: 1

II. PRESENTATIONS AND RECOGNITIONS: The Board recognized Business Manager Angie Brenner for her 16 years of service as the Business Manager of Spencer Valley School noting Angie is retiring August 1st to become a full time writer.

III. HEARING OF THE PUBLIC: None

IV. REPORT SECTION – Oral

A. Staff Sharing

- The Superintendent reported that teachers in OSH have been cleaning and preparing for the new school year, Allyson Jasper has been tutoring, Liz Jacobsen has been teaching at camp, and Heidi Schlotfeldt helped Angie Brenner catch 5 feral cats to be spayed/neutered.

B. Superintendent/Principal Report

- The Superintendent met with Tom Silva, a facilities/planning coordinator from the county, regarding completing a facility update, par course, digitization of blue prints, insurance and asbestos plan updates.
- An informal quote was received for the Par Course. Additional updates are needed to the bid for the cost of signs at each station. The deadline for approval is December 2015
- The Superintendent discussed the SEA program with JUSD and requests by the JUSD to continue funding for the 15-16 school year.
- The Superintendent reported that new California water guidelines are in place and discussed the possibility of installing a rain barrel to collect water.
- The Superintendent reported she will be attending various meetings for SPED and LCAP in the upcoming summer months and a 5 day Program Evaluation Institute.

- The Superintendent reported the office secretary will work through August 31. Office hours will be restructured with current staff to cover tasks. The staffing will be reevaluated if necessary in September.
- C. Enrollment
 - Estimated enrollment for 15-16, at this time, is approximately 27 students in OSH and between 16 and 18 students in RH. Some non-district transfer students were put on a list.
- D. Curriculum and Instruction
 - The Superintendent reported the SVS teachers will be attending a two-day EveryDay Math Regional Training in San Francisco in August.
- E. Facility Update
 - The Superintendent reported the facility update was completed, with a new map in place accurately representing the size of the buildings and land.
 - The Superintendent is in the process of hiring a company to document covered/encapsulated asbestos in the OSH as part of the AHERA plan.
 - SDCOE recommends replacement of some fencing.
 - The Superintendent reported the water report was initially rejected due to lack of a water meter on the well. The Superintendent contacted the supervisor and a meter is not required at this time. The water report was therefore submitted for reapproval.
- F. Business Report
 - None

V. At 4:50 PM the Board adjourned into Closed Session

VI. At 5:30 PM the Board President reopened the Regular Board meeting. The following action was taken:

- A. Conference regarding status: (Per Government Code section 54956.9 (d)(1)). CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION: OAH Case # 2014120575 & 2015050577.
THE BOARD APPROVED AND SIGNED THE SETTLEMENT AGREEMENT
- B. Review land acquisition
The Board took no action.

VII. INFORMATION AND STUDY –

- A. A review of the 15-16 LCAP revisions for minor edits and clarifications. The LCAP is approved and posted on the website.

VIII. ACTION ITEMS FOR CONSIDERATION AND APPROVAL

- A. Annual Budget for 2015-2016.
- B. Student Transfers for the 2015-2016 school year.
- C. Annual SDCOE Financial Resolutions for 2015-2016 to add new Business Manager.
- D. Teacher Contracts for 2015-2016.
- E. Nonpublic Agency Services Master Contract for student mental health services with VISTA HILL.
- F. Agreement between SD Unified School District and Mental Health Systems, and Local Educational Agencies for student STEP program.
- G. Consolidated Application - Spring 2015 for funding.

H. Fund transfer for the Science, Economics, and Arts (SEA) Program between SVESD and JUHSD.

A. Annual Budget for 2015-2016.

PROPOSAL: To approve the 2015-2016 Adopted school budget, to include the Board review of the: Budget Attachment with Balances in Excess of Minimum Reserve Requirements.

BACKGROUND: Ed Code requires that all school districts have a Board approved budget by or before June 15th prior to the new school year.

BUDGET IMPLICATIONS: The Budget for 15-16 reflects the new LCFF State funding formula that rolls several previously ear-marked categorical funding to roll into the General Fund which allow more flexibility for schools allocate funds to best reach their goals as outlined in the Local Control Allocation Plan (LCAP).

RECOMMENDATION(S): It is recommended the Governing Board approve the 2015-2016 budget.

ACTION: Approval of Budget.

Motion: Boyer Seconded: Lewis Approved: 2 Abstained: 0 Absent: 1

B. Student transfer requests for 15-16 school year.

PROPOSAL: To approve student transfer requests.

BACKGROUND: Two new students (TK & 1st grade) from JESD into SVS, and 1 SVS student (5th grade) to JESD.

BUDGET IMPLICATIONS: Schools rely on Average Daily Attendance (ADA) for funding.

RECOMMENDATION(S): To approve the requested transfers.

ACTION: Approval of student transfers.

Motion: Lewis Seconded: Boyer Approved: 2 Abstained: 0 Absent: 1

C. Annual SDCOE Financial Resolutions for 2015-2016 to add new Business Manager.

Resolution 1: Resolution Designating Authorized Agent to receive Mail and Pick Up Warrants at the County Office of Ed. (Superintendent and Business Manager).

Resolution 3: Resolution Authorizing the County Office of Education Credentials Department to Release Credential Held Warrants to Employees. (SDCOE)

Resolution 4: Resolution Authorizing the County Office of Education Credentials Dept. to Release Credential Held Warrants to Employees. (Superintendent and Business Manager)

PROPOSAL: Annual signature designation.

BACKGROUND: This is an annual requirement from SDCOE.

BUDGET IMPLICATIONS: None to Spencer Valley

RECOMMENDATION(S): Approve resolutions.

ACTION: Approval of resolutions.

Motion: Boyer Seconded: Lewis Approved: 2 Abstained: 0 Absent: 1

D. Teacher Contracts for 2015-2016.

PROPOSAL: To approve teacher contracts for the 2015-2016 school year.

BACKGROUND: Spencer Valley School District teacher contracts are issued annually.

BUDGET IMPLICATIONS: For the 15-16 school year, each classroom will have two positions funded out of the general fund. In addition, there will be one full-time position in RH funded equally out of EIA and Special Ed. IDEA for early intervention and to reduce

class size in Ritchie Hall, and a full-time position funded out of EIA to reduce class size in the Old School House.

ACTION: Approval of contracts.

Motion: Lewis Seconded: Boyer Approved: 2 Abstained: 0 Absent: 1

E. Nonpublic Agency Services Master Contract for student mental health services with VISTA HILL.

PROPOSAL: To renew the agreement between Vista Hill and SVS for the 2015-2016 school year to provide student access to a variety of mental health services, including ongoing and short-term counseling options for students in crises that are affecting their academic performance.

BACKGROUND: SVS has used the counseling services of Vista Hill on an as-need, hourly basis. However, new California State law requires school districts also to be responsible for student mental health services, making it necessary for SVS to have a contract for such services in place, and so that Vista Hill may staff accordingly.

BUDGET IMPLICATIONS: An annual fee Not To Exceed \$4,700 is required per the agreement to maintain SVS District portion for Vista Hill staffing.

ACTION: Approval of contract.

Motion: Boyer Seconded: Lewis Approved: 2 Abstained: 0 Absent: 1

F. Agreement between SD Unified School District and Mental Health Systems, and Local Educational Agencies for student STEP program.

PROPOSAL: A countywide agreement between schools and the Superior Court to approve treatment funding to service students with sexualized behaviors.

BACKGROUND: The STEPs Program provides mental health treatment to children and adolescents with sexually abusive behavior problems. The program provides therapy designed to focus on self-awareness, emotions and behaviors associated to problem sexual behavior. While Spencer Valley School has no known students in the STEPs program, it is probable, and this program would be in place for the student to get the help they may need.

BUDGET IMPLICATIONS: An annual fee Not To Exceed \$6,000 per student that has enrolled in the STEPs program.

RECOMMENDATION(S): Approve the agreement.

ACTION: Approval of agreement.

Motion: Lewis Seconded: Boyer Approved: 2 Abstained: 0 Absent: 1

G. Consolidated Application – Spring 2015 for funding.

PROPOSAL: It is proposed that the Governing Board of Spencer Valley School District approve the spring 2015 submission for the Consolidated Application for state funding.

BACKGROUND: The Consolidated Application (ConApp) is the form the district uses to apply for state and some Federal funding. It will be reviewed and approved by the School Advisory Committee. The ConApp was submitted to the state electronically on July 8, 2015.

BUDGET IMPLICATIONS: Upon approval of this plan, the District will be eligible to receive the apportioned amounts contained in the application.

RECOMMENDATION(S): It is recommended the Governing Board approve the ConApp.

ACTION: Approval of Consolidated Application.

Motion: Boyer Seconded: Lewis Approved: 2 Abstained: 0 Absent: 1

H. Fund transfer for the Science, Economics, and Arts (SEA) Program between SVESD and JUHSD.

PROPOSAL: To approve the transfer an additional \$100,000 from Spencer Valley's EIA funds as established in SVESD's Site Plan for Student Achievement, to JUHSD to develop Julian and Spencer Valley's Science, Economics, and Arts (S.E.A.) Program.

BACKGROUND: Both schools and parents in the community determined that robust theater and arts programs enable students to access curriculum in more meaningful ways through project-based learning. Students who qualify will increase Reading Language Arts and Math skills while building Science, Economics, and Arts knowledge through the Theater Arts.

BUDGET IMPLICATIONS: There is minimal impact to the EIA fund balance.

RECOMMENDATION(S): It is recommended that the board approve the transfer of funds.

ACTION: Conditional approval of \$30,000. Board will take into consideration approval of an additional \$70,000 at later date if necessary.

Motion: Lewis Seconded: Boyer Approved: 2 Abstained: 0 Absent: 1

IX. CONSENT ITEMS

A. Approve June 2015 Commercial Warrants.

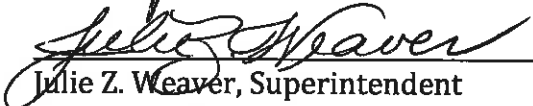
Motion: Boyer Seconded: Lewis Approved: 2 Abstained: 0 Absent: 1

X. ADJOURNMENT

**The Board adjourned at 5:43PM
The next regularly scheduled meeting will be:
August 13, 2015 at 5:30 PM at Spencer Valley School.**



Lisa Boyer, President/Clerk



Julie Z. Weaver, Superintendent



Angie Brenner, Financial Secretary