

**SPENCER VALLEY SCHOOL DISTRICT
BOARD OF DIRECTORS BOARD MEETING MINUTES**

AUGUST 12, 2015

I. PRELIMINARY SECTION FOR REGULAR BOARD MEETING

A. CALL TO ORDER: Lisa Boyer called the meeting to order at 4:59 PM

B. ROLL CALL:

MEMBERS PRESENT: Lisa Boyer, Board President/Clerk
Cristi Lewis, Board Member

MEMBERS ABSENT: Frank Morgan, Board Member

ALSO PRESENT: Kathleen McKenzie, Business Mgr.
Julie Z. Weaver, Superintendent

WELCOME GUESTS: None

C. APPROVAL OF BOARD MEETING MINUTES:

The Board Approved the Board Minutes of the July 15, 2015, Regular Meeting

Motion: Lewis Seconded: Boyer Approved: 2 Abstained: 0 Absent: 1

The Board Approved the Board Minutes of the July 15, 2015, Public Hearing

Motion: Boyer Seconded: Lewis Approved: 2 Abstained: 0 Absent: 1

D. ADOPTION OF AGENDA

Motion: Boyer Seconded: Lewis Approved: 2 Abstained: 0 Absent: 1

II. PRESENTATIONS AND RECOGNITIONS: Paul Jacobsen and Stan Eckles, Liz Jacobsen's dad and his friend, volunteered their time installing and painting fencing and generally helping with beautifying the garbage/recycle area adjacent to Ritchie Hall.

III. HEARING OF THE PUBLIC: None

IV. REPORT SECTION – Oral

A. Staff Sharing

- The Superintendent reported that the teachers attended a 2 day EveryDay Math training.
- The Superintendent reported that Alyson Jasper attended an Art Lit Institute.
- The Superintendent attended 2 days of a 5 day Training Institute on evaluating programs.

B. Superintendent/Principal Report

- The Superintendent reported that scores from CAASP testing were incomplete but some scores that were received reflected known levels of students when matched with other district measures.
- The Superintendent reported that new textbooks and curriculum, teacher guides and consumables had been purchased for the 15-16 school year.
- The Superintendent reported the Fire Marshall will be inspecting the school on August 13.
- The Superintendent reported the first staff meeting will be on August 13.
- The Superintendent reported teachers and staff have been cleaning and preparing for the beginning of the school year. Staff also spend an extra 30 hours collaborating with one another over the month of July.
- The Superintendent reported the San Diego County Office of Education Librarian will be providing in services and in class lessons along with parent education throughout the school year.

- The Superintendent reported the Par Course equipment will be ordered. It will take 6 weeks for it to arrive and can be installed using volunteer labor.
 - The Superintendent reported that the SEA program at Julian purchased LEDs, a sound system and a projector but that installation requires approval from the Dept. of State Architect so the installation will be delayed.
 - The Superintendent held a parent meeting on August 11. Eight parents and grandparents attended.
 - The Superintendent reported public records requests had been received and responses had been provided.
 - The Superintendent reported responses had been provided to the CAVA teachers that spoke at the June 2015 board meeting. The responses included a letter from Spencer Valley and information from CAVA.
 - The Superintendent reported more clarification was needed in the LCAP regarding high schools although SV does not have one; and adding details in Section 1 "Impact on LCAP" detail.
 - The Superintendent reported she would be meeting with the School Psychologist and would be inquiring about the possibility of providing in person speech services at SV for the 15-16 school year.
 - The Superintendent reported the water reports had been resubmitted for approval.
- C. Enrollment
- Estimated enrollment for 15-16, at this time, is 46 students.
- D. Curriculum and Instruction
- The teachers attended training on EveryDay Math curriculum.
 - The Superintendent reported the grandfather of a new student, who was the science teacher at Julian Middle School last year, has volunteered to help with science projects/experiments.
- E. Facility Update
- The Superintendent reported that Ray Burnett prepared the volleyball court for the new school year.
- F. Business Report
- The Business Manager reported the 15-16 Salary Schedule is posted on the website.

V. INFORMATION AND STUDY: None

VI. At 5:27 PM the Board adjourned into Closed Session

VII. At 6:09 PM the Board President reopened the Regular Board meeting. The following action was taken:

- A. The Board completed an evaluation of the Superintendent.
- B. The Board approved a 1 year extension of the Superintendent's contract.

VIII. ACTION ITEMS FOR CONSIDERATION AND APPROVAL

- A. Student Transfers for the 2015-2016 school year.
- B. Change title of Spencer Valley Business Manager position from Business Manager to Chief Business Official.
- C. MOU between Julian Union Elementary School District and Spencer Valley for Use of a room at Julian Elementary School from August 1 2015 through June 30, 2018.

D. Revision of Board Policy and Admin. Reg. 1312.3 and Annual Notification per California Ed. Code Uniform Complaint Procedure.

E. Contract Update for Superintendent.

A. Student transfer request for 15-16 school year.

PROPOSAL: To approve student transfer request.

BACKGROUND: One new student (1st grade) from WUSD into SVS.

BUDGET IMPLICATIONS: Schools rely on Average Daily Attendance (ADA) for funding.

RECOMMENDATION(S): To approve the requested transfer.

ACTION: Approval of student transfer.

Motion: Boyer Seconded: Lewis Approved: 2 Abstained: 0 Absent: 1

B. Change title of Spencer Valley Business Manager position from Business Manager to Chief Business Official.

PROPOSAL: To change the position title to Chief Business Official.

BACKGROUND: In order to participate at the county level in required meetings/activities, the position title needs to be changed to Chief Business Official. The position is budgeted between the general fund and charter funds.

BUDGET IMPLICATIONS: None at this time. The pay scale may need to be updated in the future based on additional duties performed.

RECOMMENDATION (S): To approve the change in title.

ACTION: Approval of change in title.

Motion: Boyer Seconded: Lewis Approved: 2 Abstained: 0 Absent: 1

C. MOU between Julian Union Elementary School District and Spencer Valley for Use of a room at Julian Union Elementary School District from August 1, 2015 through June 30, 2018.

PROPOSAL: To establish a contract that enables Julian Union Elementary School District (JUESD) to provide a room at JUESD for Spencer Valley Elementary School District's use.

BACKGROUND: As a condition of a settlement agreement, District shall be made available a room at JUESD, on days when school is in session, including during the ESY school period, according to the school calendar of the JUESD.

BUDGET IMPLICATIONS: TBD.

RECOMMENDATION: To approve the MOU.

ACTION: Tabled.

D. Revision of Board Policy and Admin. Reg. 1312.3 and Annual Notification per California Ed. Code Uniform Complaint Procedure.

PROPOSAL: To update policy, regulation, and the annual notification in the non-discrimination language, and the section about student fees.

BACKGROUND: The policy is a part of Ed. Code and brings SVS policy up to date.

BUDGET IMPLICATIONS: None

RECOMMENDATIONS(S): To approve the policy.

ACTION: Approval of AR 1312.3 and BP 1312.3.

Motion: Boyer Seconded: Lewis Approved: 2 Abstained: 0 Absent: 1

E. Contract Update for Superintendent.

PROPOSAL: To update the Superintendent contract.

BACKGROUND: The Superintendent contract needs to be updated to add the following clause: "Should the Superintendent retire from the District after the age of sixty (60), she will continue to receive health insurance benefits until the age of sixty-five (65)."

BUDGET IMPLICATIONS: If applicable, the cost of a single person health benefit for each year of retirement to age 65.

RECOMMENDATION(S): To update the Superintendent contract.

ACTION: Approval of contract update.

Motion: Lewis **Seconded:** Boyer **Approved: 2 Abstained: 0 Absent: 1**

IX. CONSENT ITEMS

A. Approve July 2015 Commercial Warrants.

Motion: Lewis **Seconded:** Boyer **Approved: 2 Abstained: 0 Absent: 1**

B. Ratify/approve the employment of the following personnel, effective as noted:
Nancy Moreno, Administrative Designee effective August 19, 2015, temporary through June 30, 2016.

Motion: Boyer **Seconded:** Lewis **Approved: 2 Abstained: 0 Absent: 1**

X. ANNUAL NOTIFICATION OF UNIFORM COMPLAINT PROCEDURES, PER CALIFORNIA ED. CODE

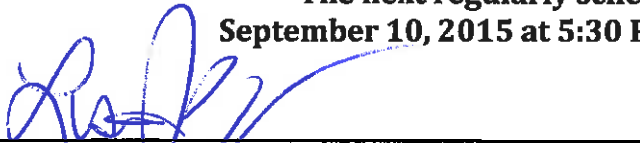
UCP were distributed at the meeting.

XI. ADJOURNMENT

The Board adjourned at 6:21 PM

The next regularly scheduled meeting will be:

September 10, 2015 at 5:30 PM at Spencer Valley School.



Lisa Boyer, President/Clerk



Julie Z. Weaver, Superintendent



Kathleen McKenzie, Financial Secretary