

**SPENCER VALLEY SCHOOL DISTRICT  
BOARD OF DIRECTORS BOARD MEETING MINUTES  
SEPTEMBER 20, 2018**

**I. PRELIMINARY SECTION FOR REGULAR BOARD MEETING**

**A. CALL TO ORDER:** Lisa Boyer called the meeting to order at 5:15 P.M.

**B. ROLL CALL:**

**MEMBERS PRESENT:** Lisa Boyer, Board President/Clerk  
Carol Frausto, Board Member

**MEMBERS ABSENT:** Cristi Lewis, Board Member

**ALSO PRESENT:** Julie Z. Weaver, Superintendent  
Kathleen McKenzie, Chief Business Official

**WELCOME GUESTS:** None

**C. APPROVAL OF BOARD MEETING MINUTES:**

Motion to approve Board Minutes of the August 15th Regular Meeting

Motion by Carol Frausto, second by Lisa Boyer

Final Resolution: Motion Carries

Yea: Lisa Boyer, Carol Frausto; Absent: Cristi Lewis

**D. ADOPTION OF AGENDA**

Motion to approve the Agenda.

Motion by Lisa Boyer, second by Carol Frausto

Final Resolution: Motion Carries

Yea: Lisa Boyer, Carol Frausto; Absent: Cristi Lewis

**II. PRESENTATIONS AND RECOGNITIONS:** The Board recognized the Teachers for a great start to the school year.

**III. PUBLIC COMMUNICATION:** None.

**IV. REPORT SECTION – Oral**

**A. Staff Sharing**

The Teachers reported:

- Third and fourth grade students are learning about force and motion. The lesson coordinates with Wonders and Mystery Science, and Mr. Wallis presented a lesson on gravity.
- TK and K students read the book Ish and learned how to do crumpled paper watercolor art.

The Superintendent reported:

- An all school fieldtrip to Julian Mining Company to pick raspberries. The Senior Volunteer Patrol and local Sheriffs provided a traffic break for safety.
- ATC Design Group Surveyors started their survey the adjacent property for the architects. The surveyors discussed the profession with the students and showed them their equipment and thoughtful questions were asked.
- A Rachel's Challenge assembly may be scheduled with Warner Springs.
- Afterschool science with Mr. Wallis is well attended. They are preparing for Odyssey of the Mind field day.

- Back to School Night was well attended.
- Tardies are already an issue.
- B. Superintendent/Principal Report  
The Superintendent reported:
  - At the Teacher Staff meeting, procedures for the school year and staff duties were reviewed and the staff handbook will be updated to include a staff orientation section. Parent meeting dates were planned. Restorative Practices and PBIS were reviewed and books were distributed. Daily attendance and departure procedures were reviewed.
  - Report cards were reviewed with BTSA teachers. They need to be reviewed for science and 7<sup>th</sup> grade social studies.
  - Interim progress reports will be sent home to parents on October 4<sup>th</sup>.
  - The Charter school will need to monitor timelines for special education evaluations and IEPs daily due to the conversion of CASEMIS into CALPADS, in which transactions will be captured in real time.
  - BTSA support and training was reviewed and discussed.
  - School psychologist Josh Brown is teaching Mind Up to all the students. The program is about increasing focus through being mindful and breathing.
  - Initial ELPAC (English Language Proficiency) Testing is ongoing.
  - NWEA testing took place in all grades.
  - CAASPP scores from Spring 2017 were sent home to the parents.

C. Enrollment

- Enrollment is 40 students – 21 in Old School House and 19 in Ritchie Hall

D. Curriculum and Instruction

The Superintendent reported:

- The CBO attended training “Coaching for Educational Leaders” with a focus on classified staff. The training focused on communicating and understanding employees to assist them in performing their jobs effectively.
- BTSA has started for two teachers. Observations are scheduled at neighboring districts.
- Active shooter training will be scheduled.
- Everyday Math and Promethean Board training have been requested. Opportunities are being investigated.

E. Facility Update

The Superintendent reported:

- Water System Management did a system inspection and coordinated testing for the quarter.
- The new maintenance worker started August 15<sup>th</sup>.
- Two staff members organized all the office supplies into the new cabinets in the copy room.

F. Business Report

The CBO reported:

- CASBO CBO Training Program was completed on August 18<sup>th</sup>.
- All county CBO and Small School District CBO meetings were attended on September 14<sup>th</sup>.

**V. At 6:05 P.M., the Board adjourned into Closed Session**

**VI. At 6:25 P.M., the Board reopened the Regular Meeting**

**A. GOVERNMENT CODE SECTION 54957: PUBLIC EMPLOYEE DISCIPLINE**

No action was taken.

**VII. ACTION ITEMS FOR CONSIDERATION AND APPROVAL**

**A. Approve Student Transfer Requests for the 18-19 School Year**

Motion to approve student transfer requests.

Motion by Lisa Boyer, second by Carol Frausto

Final Resolution: Motion Carries

Yea: Lisa Boyer, Carol Frausto; Absent: Cristi Lewis

**B. Adopt Updated and New Board Policies and Administrative Regulations**

Motion to approve adding, amending or deleting the policies below:

BP 0410	BP 3516	AR 4261.1	E 5125.1	ADD BP 3230
E 0420.41	AR 3516	AR 4161.8/4261.8/4361.8	BP 5131.2	ADD AR 3230
BP 1312.3	AR 3541	BP 4161.9/4261.9/4361.9	AR 5141.32	ADD BP 3312.2
AR 1312.3	BP 3551	AR 4161.9/4261.9/4361.9	BP 5145.3	ADD BP 3515.21
BP 1330	AR 3551	AR 4261.1	AR 5145.3	ADD BP 4161.3
AR 1330	BP 3553	BP 5022	BP 5145.6	ADD BP 4261.3
BP 1400	AR 3553	AR 5022	E 5145.6	ADD BP 5145.13
BP 2210	BP 4111/4211/4311	BP 5111	BP 5145.9	ADD AR 5145.13
BP 3320	BP 4119.11/4219.11/4319.11	AR 5111	BP 6162.5	
AR 3320	AR 4119.11/4219.11/4319.11	BP 5111.1	BP 6174	DELETE BP 1020
BP 3514	AR 4157.2/4257.2/4357.2	AR 5111.1	AR 6174	DELETE AR 3312.2
AR 3514	BP 4158/4258/4358	BP 5125	BB 9310	DELETE AR 4161.3
BP 3514.1	AR 4158/4258/4358	AR 5125		DELETE AR 4261.3
AR 3514.2	AR 4161.1/4361.1	AR 5125.1	ADD BP 0415	DELETE BP 6161.3

Motion by Carol Frausto, second by Lisa Boyer

Final Resolution: Motion Carries

Yea: Lisa Boyer, Carol Frausto; Absent: Cristi Lewis

**C. Approve method for making a government board member appointment**

Motion to approve method for making the governing board member appointment, as required by Ed Code Section 5328, to a full term seat expiring in 2022.

Motion by Lisa Boyer, second by Carol Frausto

Final Resolution: Motion Carries

Yea: Lisa Boyer, Carol Frausto; Absent: Cristi Lewis

**D. Approve New Hires for Substitute Teacher Pool**

Motion to approve hiring of Substitute Teacher Juliana Stewart.

Motion by Carol Frausto, second by Lisa Boyer

Final Resolution: Motion Carries

Yea: Lisa Boyer, Carol Frausto; Absent: Cristi Lewis

**E. Approve Use of Facilities – William Jones**

Motion to approve use of facilities by William Jones.

Motion by Lisa Boyer, second by Carol Frausto

Final Resolution: Motion Carries

Yea: Lisa Boyer, Carol Frausto; Absent: Cristi Lewis

**F. Approve Master Contract with Vista Hill**

Motion to approve Master Contract with Vista Hill.

Motion by Lisa Boyer, second by Carol Frausto

Final Resolution: Motion Carries

Yea: Lisa Boyer, Carol Frausto; Absent: Cristi Lewis

**G. Approve Agreement with Julian Theater Company for Theater Services**

Motion to approve Agreement with Julian Theater Company for Theater Services.

Motion by Lisa Boyer, second by Carol Frausto

Final Resolution: Motion Carries

Yea: Lisa Boyer, Carol Frausto; Absent: Cristi Lewis

**VIII. CONSENT ITEMS**

A. Approve August 2018 Commercial Warrants

B. Approve Agreement with StudioWC for Topographic Survey and Preliminary Planning

Motion to approve Consent Items.

Motion by Carol Frausto, second by Lisa Boyer

Final Resolution: Motion Carries

Yea: Lisa Boyer, Carol Frausto; Absent: Cristi Lewis

**IX. ADJOURNMENT**

**The Board adjourned at 6:40 P.M.**

**The next regularly scheduled meeting will be:  
October 10, 2018 at 5:00 P.M. at Spencer Valley School.**



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Lisa Boyer, President/Clerk



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Julie Z. Weaver, Superintendent



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Kathleen McKenzie, Chief Business Official