

**SPENCER VALLEY SCHOOL DISTRICT
BOARD OF DIRECTORS BOARD MEETING AGENDA
AUGUST 15, 2018**

In accordance with the Americans with Disabilities Act, if accommodations are required, please call the Board Secretary 48 hours in advance at 760-765-0336 and every effort will be made to accommodate your request.

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be viewed at Spencer Valley School. In addition, if you would like a copy of any record related to an item on the agenda, please contact Kathleen McKenzie at 760-765-0336

Spencer Valley School District is committed to ensuring equal, fair, and meaningful access to employment and education services. Spencer Valley does not discriminate in any employment practice, education program, or educational activity on the basis and/or association with a person or group with one or more of these actual or perceived characteristics of age, ancestry, color, disability, ethnicity, gender, gender identity or expression, genetic information, marital status, medical condition, national origin, political affiliation, pregnancy and related conditions, race, religion, retaliation, sex (including sexual harassment), sexual orientation, Vietnam Era Veterans' status, or any other basis prohibited by California state and federal nondiscrimination laws respectively. The Superintendent is charged with overseeing, leading and directing the district's efforts to meet the legal obligations set forth in state and federal civil rights laws and regulations, employment and delivery of education services. Inquiries regarding nondiscrimination and civil rights should be directed to the Superintendent at 760-765-0336.

DATE: August 15, 2018
TIME: 5:00 P.M.
PLACE: SPENCER VALLEY SCHOOL DISTRICT, Conference Room

I. PRELIMINARY SECTION FOR REGULAR BOARD MEETING

- A. Call to Order
- B. Roll Call
- C. Welcome guests
- D. Approval of Minutes of the June 13th Regular Meeting and June 14th Special Meeting
- E. Adoption of Agenda

II. PRESENTATIONS AND RECOGNITIONS

III. PUBLIC COMMUNICATION: During this time, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to two minutes.

IV. REPORT SECTION – Oral

- A. Staff Sharing
- B. Superintendent/Principal Report
- C. Enrollment
- D. Curriculum and Instruction
- E. Facility Update
- F. Business Report

V. CLOSED SESSION

- A. GOVERNMENT CODE SECTION 54956.9(d)(1): CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

OAH Case # 2018040483

B. GOVERNMENT CODE SECTION 54957: PUBLIC EMPLOYEE DISCIPLINE

VI. RECONVENE IN OPEN SESSION

- A. Adjourn Closed Session and Reconvene in Open Session
- B. Report action to be taken in Closed Session

VII. ACTION ITEMS FOR CONSIDERATION AND APPROVAL

- A. Approve Student Transfer Requests for the 18-19 School Year
- B. Approve Teacher Contracts for 18-19
- C. Approve New Hire to fill Lower Grade Teacher Position
- D. Approve MOU with WUSD, JUSD and JUHSD regarding Joint Employment of School Psychologist
- E. Adopt Resolution to Establish a Cash Clearing Account
- F. Adopt Updated and New Board Policies and Administrative Regulations
- G. Adopt Gann Limit Resolution for 18-19
- H. Approve 2017-2018 Unaudited Actuals Budget
- I. Approve Contract with Music Specialist for 18-19
- J. Approve New Hires for Substitute Teacher Pool

A. Approve Student Transfer Requests for the 18-19 School Year

PROPOSAL: To approve student transfer requests.

BACKGROUND: One student, from Warner Spring Unified into Spencer Valley. One student from Spencer Valley into Ramona Unified. Two students from Spencer Valley into Julian Elementary.

BUDGET IMPLICATIONS: Schools rely on Average Daily Attendance (ADA) funding.

RECOMMENDATION(S): To approve the requests.

Motion: Seconded: Approved: Abstained: Absent:

B. Approve Amended Teacher Contracts for 18-19

PROPOSAL: To approve amended teacher contracts for the 18-19 school year.

BACKGROUND: Spencer Valley School District contracts with its teachers yearly. The current contracts have been amended to incorporate 1 hour of homework hour time into each teacher's salary. The hourly rates have been adjusted to the new salaried rate.

BUDGET IMPLICATIONS: \$9188 from General Fund and EIA

RECOMMENDATION(S): To approve the amended contracts.

Motion: Seconded: Approved: Abstained: Absent:

C. Approve New Hire to fill Teacher Position

PROPOSAL: To fill the teacher vacancy with the hiring of Teacher Kimberly Mitchell.

BACKGROUND: The hire will fill the vacancy.

BUDGET IMPLICATIONS: General funds will be used to finance this position.

RECOMMENDATION(S): To approve the hiring of the new teacher.

Motion: Seconded: Approved: Abstained: Absent:

D. Approve MOU with WUSD, JUSD and JUHSD regarding Joint Employment of School Psychologist

PROPOSAL: To enter into a MOU with Warner Unified School District, Julian Union School District and Julian Union High School District to address the shared use of

school psychologist Joshua Brown, to be hired at a WUSD employee, for the 18-19 school year.

BACKGROUND: Each of the Districts in the MOU are in need of a school psychologist on a part-time basis. Warner offered to hire Brown as a certified school psychologist on an 80% FTE basis for the 18-19 school year under a joint employment and cost-sharing agreement. Spencer Valley will benefit by having a school psychologist on site and ready when the need arises.

BUDGET IMPLICATIONS: Annual Salary and Benefits totaling \$28,237.50 for Spencer Valley, billed monthly. Cost may be reduced by selling assigned days to another District in the MOU.

RECOMMENDATION(S): To approve the MOU.

Motion: **Seconded:** **Approved:** **Abstained:** **Absent:**

E. Adopt Resolution to Establish a Cash Clearing Account

PROPOSAL: To adopt a resolution to establish a cash clearing account.

BACKGROUND: Pursuant to Education Code 41017, the governing board may establish a cash clearing account for the purpose of collecting and handling funds received by the district. All money deposited into the clearing account will be paid into the county treasury. The County Office is changing banks for the county treasury, and the clearing account is now required for electronic transfer of funds.

BUDGET IMPLICATIONS: None.

RECOMMENDATION(S): To adopt the resolution.

Motion: **Seconded:** **Approved:** **Abstained:** **Absent:**

F. Adopt Updated and New Board Policies and Administrative Regulations

PROPOSAL: To review and adopt the updated and new Board Policies and Administrative Regulations.

BACKGROUND: CSBA updates board policies and administrative regulations 5 times a year based on legislative changes. New and updated policies include BP 5145.13, AR 5145.13, BP 5145.3 and AR 5145.3, which comply with AB 699 "Educational Equity: Immigration and Citizenship Status" bill.

BUDGET IMPLICATIONS: None.

RECOMMENDATION(S): To review and adopt the policies.

Motion: **Seconded:** **Approved:** **Abstained:** **Absent:**

G. Adopt Gann Limit Resolution for 18-19

PROPOSAL: To adopt the Gann Limit Resolution for the 18-19 fiscal year.

BACKGROUND: Required by California constitution. In November of 1979, the California electorate adopted Proposition 4, commonly called the Gann Amendment, which added Article XIII-B to the California constitution, to establish maximum appropriation limitations, commonly called "Gann Limits," for public agencies, including school districts.

BUDGET IMPLICATIONS: Establishes appropriation limitations to the budget.

RECOMMENDATION(S): To adopt the 18-19 Gann Limit.

Motion: **Seconded:** **Approved:** **Abstained:** **Absent:**

H. Approve 2017-2018 Unaudited Actuals Budget

PROPOSAL: To close the financial budget for 17-18 per state requirements.

BACKGROUND: Each year the School Board must present the final closing accounting of the previous year's budget to the state, which will be submitted for final audit.

BUDGET IMPLICATIONS: Budget is presented as required by the state.

RECOMMENDATION(S): To approve the 2017-2018 Unaudited Actuals Budget.

Motion: Seconded: Approved: Abstained: Absent:

I. Approve Contract with Music Specialist for 18-19

PROPOSAL: To contract with William Jones as a Music Specialist for 18-19.

BACKGROUND: To provide weekly music lessons to SVS students.

BUDGET IMPLICATIONS: \$32.96/hour, NTE 228 hours for the 18-19 school year, paid from EIA and CAVA funds.

RECOMMENDATION(S): To approve the contract.

Motion: Seconded: Approved: Abstained: Absent:

J. Approve New Hire to Fill Maintenance Worker Vacancy

PROPOSAL: To fill the maintenance worker vacancy with the hiring of Gavin Jones.

BACKGROUND: The hire will fill the vacancy.

BUDGET IMPLICATIONS: Range \$11.00-22.50 per hour, 25 hours/week from General Fund.

RECOMMENDATION(S): To approve the hire of Gavin Jones.

Motion: Seconded: Approved: Abstained: Absent:

K. Approve New Hires for Substitute Teacher Pool

PROPOSAL: To add additional teachers too the SVS substitute teacher pool.

BACKGROUND: Substitute teachers are necessary when regular teachers are out of the classroom.

BUDGET IMPLICATIONS: \$125/day from the General Fund.

RECOMMENDATION(S): To approve the hire of additional substitute teachers.

Motion: Seconded: Approved: Abstained: Absent:

VIII. CONSENT ITEMS

A. Approve June 2018 Commercial Warrants

B. Approve July 2018 Commercial Warrants

C. Accept Resignation of J.R. Burnett, Maintenance Worker

Motion: Seconded: Approved: Abstained: Absent:

IX. ADJOURNMENT