

**SPENCER VALLEY SCHOOL DISTRICT  
BOARD OF DIRECTORS BOARD MEETING MINUTES**

**I. PRELIMINARY SECTION FOR REGULAR BOARD MEETING**

**A. CALL TO ORDER:** Lisa Boyer called the meeting to order at 4:04 P.M.

**B. ROLL CALL:**

**MEMBERS PRESENT:** Lisa Boyer, Board President/Clerk  
Cristi Lewis, Board Member  
Carol Frausto, Board Member

**MEMBERS ABSENT:** None

**ALSO PRESENT:** Julie Z. Weaver, Superintendent  
Kathleen McKenzie, Chief Business Official

**WELCOME GUESTS:** None

**C. APPROVAL OF BOARD MEETING MINUTES:**

The Board approved the Minutes of the January 10th Regular Meeting

**Motion: Boyer      Seconded: Frausto      Approved: 3      Abstained: 0      Absent: 0**

**D. ADOPTION OF AGENDA**

The Board approved the Agenda.

**Motion: Boyer      Seconded: Lewis      Approved: 3      Abstained: 0      Absent: 0**

**II. PRESENTATIONS AND RECOGNITIONS:** The Board recognized Doug Wallis for helping the kids develop cars made out of recycled materials for the Fly Your Ride Flying Car Competition at the San Diego Air & Space Museum. Two entries have been accepted into the competition on April 28, 2018.

**III. HEARING OF THE PUBLIC:** None.

**IV. REPORT SECTION - Oral**

**A. Staff Sharing**

The Superintendent reported:

- ESK/TK/K students will be going on a field trip to the San Diego Zoo Safari Park to see the butterflies and feed the birds.
- Valentine's Day was a success. Students printed their wishes and hung them around the school.
- RH Students presented their Perspective Performance Book Reports.
- Boy Scout Troup 690 put on a marble game activity this week during lunch recess.

**B. Superintendent/Principal Report**

The Superintendent reported:

- The District is still awaiting confirmation from CAVA@SD that they are not operating a program in a facility in any District within SD County. Our legal team has been working on this since the last March.
- A call was received from a charter school parent regarding a special education issue. The parent was put in touch with the right contact at the charter school.
- There is a new preschool assessment for deaf and hard of hearing students that must be administered this year for students who qualify.
- LCAP Parent Advisory Committee and Site Advisory Council meetings are scheduled for next week. Information about the play will be presented by Director J. Gallina.

- SVS is in need of additional substitute teachers and a substitute lunch program worker.
- An update on the SST Process was presented. Verbal Behavior Associates has observed in the classroom and provided feedback to the SST Team.

#### C. Enrollment

The Superintendent reported:

- Current enrollment is 42 students.
- January attendance rate was 90.63%.
- YTD attendance rate is 95.01%.
- 18-19 Enrollment Projections: TK-K, 11-13 students (2 ESK January start); Grade 1 – 2 students; Grade 2 – 6 students; Grades 3-8 – 26 Students.

#### D. Curriculum and Instruction

The Superintendent reported the following:

- She attended a vendor fair at SDCOE for History/Social Studies curriculum adoption. Access keys were given to examine the curriculum for 30 days once activated. A committee consisting of teachers will need to be set up to select the curriculum.
- All teachers will attend training on Best Behavior: Building Positive Behavior Interventions and Supports on May 14 and 15.
- An OSH teacher has requested to attend professional development for Supporting English Learners in the Reading Workshop and Maximize the Power of Guided Reading to Help All Students Attain Dramatic Achievement Gains.

#### E. Facility Update

The Superintendent reported:

- StudioWC Architecture + Engineering firm came out discuss possible parking lot changes and building a preschool. They will be providing a proposal.
- Landscape cloth needs to be installed in the front bed and left for a while to kill the weeds.
- The FIT Report was completed and its information as transferred to the SARC. It noted all repairs and planned upgrades.
- KYA Group came out to look at replacing the bathroom sinks and faucets and possibly upgrading toilets and stalls. Information was requested about installing an additional play structure out back.
- A new test is required for the water system.

#### F. Business Report

The Business Manager reported:

- The January CBO Class covered the topics of AB 1200 – Fiscal Oversight and LCFF/LCAP and the CA State Dashboard.
- She attended the CASBO San Diego/Imperial County Section Annual Conference. She talked with Corodata about off site storage of records.
- She attended the CBO Forum. Topics included Public Records Requests, Charter Schools, and the state of the current CA state economy.
- The First Interim Report from SDCOE concurred with our positive certification.

### V. INFORMATION AND STUDY

- #### A. School Accountability Report Card (SARC) – The SARC was presented to the Board. It is available online.

- B. Governor's Budget Proposal for 18-19 – CBO K. McKenzie presented information on the January state budget proposal.
- C. History-Social Studies Instructional Materials Adoption – Supt. Weaver presented information about adoption of History/Social Studies curriculum. The curriculum will also be available for viewing during LCAP PAC and SAC meetings.
- D. EIA Spending Update – Supt. Weaver presented information about spending remaining Economic Impact Aid funds in the next few years. She received a call from the CDE stating that legislation to recapture the funds may be enacted within 2 years if they are not spent. She is looking at the best use of the money to promote student achievement.

**VI. At 5:21 P.M., the Board adjourned into Closed Session**

**VII. At 5:55 P.M., the Board reopened the Regular Meeting**

- A. To consider any of: appointment, employment, evaluation of performance, discipline or dismissal of an employee(s). Per Government Code section 45957

The Board took no action.

**VIII. ACTION ITEMS FOR CONSIDERATION AND APPROVAL**

- A. Student Transfer requests for 2017-2018 school year
- B. Contract for Legal Services with Adams Silva & McNally LLP
- C. New Hire – Substitute School Aide/Food Service Operations Assistant
- D. New Hire for Substitute Teacher Pool
- E. MOU for Field Trip Transportation Services with Julian Union School District

**A. Student Transfer requests for 2017-2018 school year**

**PROPOSAL:** To approve a student transfer request.

**BACKGROUND:** Nine students from Julian Elementary into Spencer Valley.

**BUDGET IMPLICATIONS:** Schools rely on Average Daily Attendance (ADA) for funding.

**ACTION(S):** The Board approved the requested transfers.

**Motion: Boyer      Seconded: Frausto    Approved: 3    Abstained: 0    Absent: 0**

**B. Contract for Legal Services with Adams Silva & McNally LLP**

**PROPOSAL:** To approve a contract for legal services with Adams Silva & McNally LLP.

**BACKGROUND:** The District wishes to seek advice from Adams Silva & McNally on legal matters affecting the District.

**BUDGET IMPLICATIONS:** TBD based on need. Partner/Senior Counsel/Of Counsel rate \$260-275 per hour. Associate rate \$230-250 per hour. Law Clerk rate \$125 per hour.

**ACTION(S):** The Board approved the contract.

**Motion: Frausto      Seconded: Boyer    Approved: 3    Abstained: 0    Absent: 0**

**C. New Hire – Substitute School Aide/Food Service Operations Assistant**

**PROPOSAL:** To hire a substitute school aide/food service operations assistant.

**BACKGROUND:** It is occasionally necessary to cover play ground duty and food service duties with qualified personnel.

**BUDGET IMPLICATIONS:** Hourly rate of \$13.50/hour from the general fund.

**ACTION(S):** The Board approved the hiring of the substitute School Aide/Food Service Operations Assistant.

**Motion: Lewis      Seconded: Frausto    Approved: 3    Abstained: 0    Absent: 0**

**D. New Hire for Substitute Teacher Pool**

**PROPOSAL:** To add an additional substitute teacher to the SVS substitute teacher pool.

**BACKGROUND:** Substitute teachers are necessary when regular teachers are out of the classroom.

**BUDGET IMPLICATIONS:** \$125/day from the General Fund.

**ACTION(S):** The Board approved the hire of an additional substitute teacher.

**Motion: Frausto      Seconded: Boyer    Approved: 3    Abstained: 0    Absent: 0**

**E. MOU for Field Trip Transportation with Julian Union School District**

**PROPOSAL:** To enter into a MOU for Field Trip Transportation with Julian Union School District.

**BACKGROUND:** Julian Union School District has agreed to provide a school bus, including driver, for Spencer Valley to use for various field trips between January 1, 2018 and June 30, 2018. The MOU sets forth details of the agreement and services to be provided by each district.

**BUDGET IMPLICATIONS:** \$250 per field trip. The District may request reimbursement from the Spencer Valley Educational Association.

**ACTION(S):** The Board approved the MOU.

**Motion: Frausto      Seconded: Lewis    Approved: 3    Abstained: 0    Absent: 0**

**IX. CONSENT ITEMS**

A. Approve January 2018 Commercial Warrants.

**Motion: Lewis      Seconded: Boyer    Approved: 3    Abstained: 0    Absent: 0**

**X. ADJOURNMENT**

**The Board adjourned at 6:00 P.M.**

**The next regularly scheduled meeting will be:**

**March 14, 2018 at 5:00 P.M. at Spencer Valley School.**

  
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Lisa Boyer, President/Clerk

  
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Julie Z. Weaver, Superintendent

  
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Kathleen McKenzie, Chief Business Official