

**SPENCER VALLEY SCHOOL DISTRICT
BOARD OF DIRECTORS BOARD MEETING MINUTES**

I. PRELIMINARY SECTION FOR REGULAR BOARD MEETING

A. CALL TO ORDER: Lisa Boyer called the meeting to order at 5:04 P.M.

B. ROLL CALL:

MEMBERS PRESENT: Lisa Boyer, Board President/Clerk
Cristi Lewis, Board Member, by phone
Carol Frausto, Board Member

MEMBERS ABSENT: None

ALSO PRESENT: Julie Z. Weaver, Superintendent
Kathleen McKenzie, Chief Business Official

WELCOME GUESTS: None

C. APPROVAL OF BOARD MEETING MINUTES:

The Board approved the Minutes of the December 13th Regular Meeting

Motion: Frausto Seconded: Boyer Approved: 3 Abstained: 0 Absent: 0

D. ADOPTION OF AGENDA

The Board approved the Agenda.

Motion: Boyer Seconded: Frausto Approved: 3 Abstained: 0 Absent: 0

D. Adoption of Agenda

II. PRESENTATIONS AND RECOGNITIONS: The Board requested a get-well card be sent to a staff member.

III. HEARING OF THE PUBLIC: None.

IV. REPORT SECTION – Oral

A. Staff Sharing

The Superintendent reported:

- Ritchie Hall will be going on a field trip to the San Pasqual Battlefield on Friday January 19th.
- Mary Morgan came for an afterschool craft class last Tuesday.

B. Superintendent/Principal Report

The Superintendent reported:

- Attorneys handling District matters at Lozano Smith have relocated to other law firms.
- The SST process has stalled. Baseline information still needs to be collected. It is recommended that the District contract with Verbal Behavior Associates to hasten the process for students who may require support.
- She will attend a countywide Superintendent meeting on Friday.
- The County has been informed that WSM is taking over management of the water system. B. Keresztury will work with WSM and remain as water sampler.
- Rehearsal for the Shakespeare play started this week. The current amended schedule will be students participate in homework hour on Mondays and Tuesdays and Shakespeare on Wednesdays and Thursdays.
- LCAP PAC and SAC meetings were held. The SAC elected members and both groups reviewed goals developed based in information collected last year and current student information.

C. Enrollment

The Superintendent reported:

- Current enrollment is 40 students.
- December attendance rate was 95.7%.
- YTD attendance rate is 96.1%.

D. Curriculum and Instruction

The Superintendent reported the following:

- Staff is doing review of two chapters in the book "Who's Doing the Work?". The purpose of the focus is to give insight into practice and collegial discussion to develop their awareness around Guided Reading and Shared Reading components.
- Social Studies curriculum adoption workshop dates are available to start attending in February. The small school districts in the region may be able to have our own adoption workshops.

E. Facility Update

The Superintendent reported:

- The water binder and water system authority was turned over to WSM.
- Some fish have died in the pond; it may need to be cleared of leaves and cleaned.
- Stump grinding has been scheduled and it was recommended that landscape cloth be laid down and covered with mulch for a period of time to kill the weeds.
- Bathroom sink upgrades were explored.
- Information was requested on possible play structures for the playground out back.

F. Business Report

The Business Manager reported:

- The 16-17 Audit Report is complete. There were no findings.
- The December CBO Class covered the topic of Leading and Communicating, as a school business leader.
- The December CBO Meeting had a discussion on the fires and power outages and how they affected districts around the county.

V. At 5:32 P.M., the Board adjourned into Closed Session

VI. At 5:49 P.M., the Board reopened the regular meeting

- A. To consider matters relating to salaries or compensation paid in the form of benefits for certificated or classified employees. Per Government Code section 54957.6.

The Board took no action.

- B. To consider any of: appointment, employment, evaluation of performance, discipline or dismissal of an employee(s). Per Government Code section 45957

The Board took no action.

VII. ACTION ITEMS FOR CONSIDERATION AND APPROVAL

- A. Student Transfer request for 2017-2018 school year
- B. Contract for Legal Services with Fagen Friedman & Fulfrost LLP

- C. Agreement between SD Unified School District and Mental Health Systems, and Local Educational Agencies for student STEP program
- D. Master Contract for Special Education with Verbal Behavior Associates
- E. Approve Updated and New Board Policies and Administrative Regulations

A. Student Transfer request for 2017-2018 school year

PROPOSAL: To approve a student transfer request.

BACKGROUND: One student, currently attending Julian Elementary, requesting transfer to Ramona Unified.

BUDGET IMPLICATIONS: Schools rely on Average Daily Attendance (ADA) for funding.

ACTION(S): The Board approved the requested transfer.

Motion: Frausto Seconded: Boyer Approved: 3 Abstained: 0 Absent: 0

B. Contract for Legal Services with Fagen Friedman & Fulfroost LLP

PROPOSAL: To approve a contract for legal services with Fagen Friedman & Fulfroost LLP.

BACKGROUND: The District wishes to seek advice from Fagen Friedman & Fulfroost LLP on legal matters affecting the District.

BUDGET IMPLICATIONS: TBD based on need

ACTION(S): The Board approved the contract and approved transfer of all open matters to Fagen Friedman & Fulfroost LLP.

Motion: Boyer Seconded: Frausto Approved: 3 Abstained: 0 Absent: 0

C. Agreement between SD Unified School District, Mental Health Systems, and Local Educational Agencies in SD County for STEPS program

PROPOSAL: A countywide agreement between schools, MHS and SD County Behavioral Health Services to approve treatment funding to service students with sexual behavior problems.

BACKGROUND: The STEPS Program provides mental health treatment to children and adolescents with sexually abusive behavior problems. The program provides therapy designed to focus on self-awareness, emotions and behaviors associated to problem sexual behavior. While Spencer Valley School has no known students in the STEPS program, it is probable, and this program would be in place for the student to get the help they may need.

BUDGET IMPLICATIONS: A fee of (NTE) \$7570 per semester per student that has enrolled in the STEPS program for at least 5 days for 17-18. A fee of (NTE) \$7950 per semester per student that has enrolled in the STEPS program for at least 5 days for 18-19.

ACTION(S): The Board approved the agreement.

Motion: Frausto Seconded: Lewis Approved: 3 Abstained: 0 Absent: 0

D. Master Contract for Special Education Student Services with Verbal Behavior Associates

PROPOSAL: To approve Master Contract for qualified personnel for behavior services as needed.

BACKGROUND: Required for consultation and training to support student classroom behavior.

BUDGET IMPLICATIONS: \$50/hour for Behavior Intervention Services or \$100/hour for supervision.

ACTION(S): The Board approved the Master Contract.

Motion: Frausto Seconded: Lewis Approved: 3 Abstained: 0 Absent: 0

E. Approve Updated and New Board Policies and Administrative Regulations

PROPOSAL: To approve the updated and new Board Policies and Administrative Regulations.

BACKGROUND: CSBA updates board policies and administrative regulations 5 times a year based on legislative changes. Updated policies and regulations include:

BP 0400	AR 1113	BP 4119.21	AR 4200	BP 5144	BP 6153	ADD AR 3517
BP 0420.4	BP 1325	BP 4219.21	BP 5113.1	BP 5144.1	BP 6170.1	ADD AR 5113.11
AR 0420.4	BP 3100	BP 4319.21	AR 5113.1	AR 5144.1	AR 6173.1	ADD BP 5113.12
BP 0460	BP 3280	AR 4144	BP 5117	AR 5148.2	BP 6173.2	ADD AR 5113.12
AR 0460	BP 3513.4	AR 4244	AR 5117	BP 6020	AR 6173.2	
BP 0500	AR 3515.6	AR 4344	AR 5125.2	AR 6020		DELETE E 3515.7
BP 1113	BP 3515.7	BP 4200	BP 5131.6	AR 6112		DELETE BP 3517

BUDGET IMPLICATIONS: None.

ACTION(S): The Board reviewed and adopted the revised policies listed in the table above, deleted policies E3515.7 and BP3517, and added policies AR3517 and AR5113.11.

Motion: Boyer Seconded: Frausto Approved: 3 Abstained: 0 Absent: 0

VIII. CONSENT ITEMS

A. Approve December 2017 Commercial Warrants.

Motion: Frausto Seconded: Boyer Approved: 3 Abstained: 0 Absent: 0

IX. ADJOURNMENT

The Board adjourned at 6:04 P.M.

**The next regularly scheduled meeting will be:
February 14, 2018 at 5:00 P.M. at Spencer Valley School.**



Lisa Boyer, President/Clerk



Julie Z. Weaver, Superintendent



Kathleen McKenzie, Chief Business Official