

**SPENCER VALLEY SCHOOL DISTRICT
BOARD OF DIRECTORS BOARD MEETING MINUTES
DECEMBER 13, 2017**

I. PRELIMINARY SECTION FOR REGULAR BOARD MEETING

A. CALL TO ORDER: Lisa Boyer called the meeting to order at 5:04 P.M.

B. ROLL CALL:

MEMBERS PRESENT: Lisa Boyer, Board President/Clerk

Carol Frausto, Board Member

MEMBERS ABSENT: Cristi Lewis, Board Member

ALSO PRESENT: Julie Z. Weaver, Superintendent

Kathleen McKenzie, Chief Business Official

WELCOME GUESTS: Merl Johnson

C. APPROVAL OF BOARD MEETING MINUTES:

The Board approved the Minutes of the November 8th Regular Meeting

Motion: Frausto Seconded: Boyer Approved: 2 Abstained: 0 Absent: 1

D. ADOPTION OF AGENDA

The Board approved the Agenda.

Motion: Frausto Seconded: Boyer Approved: 2 Abstained: 0 Absent: 1

II. ANNUAL ORGANIZATIONAL MEETING per Ed. Code 35143:

A. Elect Board President/Clerk – No changes were made. Lisa Boyer will continue to serve as Board President/Clerk.

B. Determine Board Meeting Dates and Times for 2018 – The Board elected to continue to schedule the regular monthly Board meetings on the second Wednesday of each month at 5 P.M. There will be no meeting in July 2018.

Motion: Boyer Seconded: Frausto Approved: 2 Abstained: 0 Absent: 1

III. PRESENTATIONS AND RECOGNITIONS: The Board recognized Kathleen McKenzie for concise and professional presentation of the interim budget. The visuals and bullets fully encapsulated all information and was well received.

IV. HEARING OF THE PUBLIC: None.

V. REPORT SECTION – Oral

A. Staff Sharing

- The school closures due to the power outages and resulting loss of instructional time has left RH students making up many assignments.
- The Winter Show and Season of Giving is coming up. Rehearsals are taking place.

The Superintendent reported:

- Ritchie Hall is completing NWEA winter testing.
- Classes are swapping music and gardening after break.

B. Superintendent/Principal Report

The Superintendent reported:

- Over 100 Holiday Cards were written and sent out to vendors and others associated with Spencer Valley School.
- A staff member has requested a leave of absence.

- She attended the ELLS meeting. The group did work around finding your own blindspots and how to generate and integrate feedback, based on concepts from the book "Learning Leadership".
- Special Education Operations Meeting was attended. The Charter School Casemis info reflected IEP timelines were not met. They are now in the state Non-Compliance category and are being monitored to correct this.
- She will be meeting with Jaime Tate-Symons, the SELPA Director, during the winter break.
- She met with Superintendents from other Districts in our region to discuss possibly getting a joint Special Education director or consultation of a person to fulfill the role.
- A Rachel's Challenge Assembly with Warner Springs Unified will be held to address school bullying.
- Joe Gallina will be directing the Shakespeare play sponsored by the Spencer Valley Educational Association. Rehearsals will be after school.
- Charter School CBEDs enrollment certifications were provided.
- Development of the Student Study Team process has begun with Josh Brown.
- LCAP PAC and SAC meetings were postponed due to the power outage. The meetings will now be held on Thursday December 14th. The SAC will be holding an election.
- Applicable Case Law Updates were reviewed. The District must install a baby changing station in the bathroom.
- SB 751 was passed modifying the reserve cap. Districts with fewer than 2501 average daily attendance are exempted.
- Two representatives from CDE called to discuss the use remaining EIA funds. They are exploring the viability of purchasing an electric bus with program funds.

C. Enrollment

The Superintendent reported:

- Current enrollment is 37 students.
- November attendance rate was 96.3%.
- YTD attendance rate is 98.5%.

D. Curriculum and Instruction

The Superintendent reported the following:

- An OSH teacher attended an Integrated and Designated ELD workshop and may attend GLAD training.
- The Superintendent and ELPAC Coordinator attended ELPAC State Training for administering the new summative assessment test. Additional training will take place in May for the administering the initial assessment test.
- The Superintendent attended an LCAP SUPER SAN meeting at San Pasqual.
- Josh Brown made a request for district support to consider sending him to a conference as part of professional development.
- Social Studies materials for curriculum adoption are being delivered for study.

E. Facility Update

The Superintendent reported:

- The trees were trimmed for safety. Stump grinding will also need to take place in the front bed. Several companies have been contacted about stump grinding.
- Two trips were made to dispose of hazardous waste at Ramona Disposal.

- The Boy's bathroom toilet was repaired, the chilled drinking fountain was serviced and other small plumbing repairs were made.

F. Business Report

The Business Manager reported:

- November's CBO Training focused on Resumes and Interviewing and Human Resources.
- Attendance waivers have been submitted for power outages.

VI. INFORMATION AND STUDY

A. Unplanned SDG&E Power Outages – School Closures

San Diego Gas & Electric has shut off power to Spencer Valley School on 4 days, thus far, during the 17-18 school year due to high wind warnings. Without power, water and basic sanitation are unavailable and school was forced to close. Form J-13A, Request for Allowance of Attendance Because of Emergency Conditions, is being submitted to the SD County Office of Education, who will submit them to the state Department of Education.

Since it appears this is the new status quo for days where high wind warnings are in effect, the District may have to consider investing in an alternative source of power, such as solar panels or a generator.

B. Water System Upgrade.

Merl Johnson, certified D2/T2 water operator, presented information regarding the state of the water system, including recommended repairs and upgrades. Recommendations include installing a new tank, which will increase water storage capacity to 10,000 gallons. Mr. Johnson will provide vendors to contact for quotes.

C. Local Control Accountability Plan

The development of a complaint Master Plan for English Learners is in progress. The District is currently in the stage of beginning development with alignment of English Language Development instruction to the English Language Arts Standards.

VII. ACTION ITEMS FOR CONSIDERATION AND APPROVAL

- A. Approval of First Interim Budget for 17-18
- B. Contract with Merl Johnson, Water Management Systems

A. Approval of First Interim Budget for 17-18

PROPOSAL: Per State requirements, each school district must submit a First Interim Budget by December 15th. The First Interim budget allows Districts and the State an opportunity to respond to the ever-changing budget climate from the time the original budget is approved in June.

BACKGROUND: The SVS 17-18 First Interim Budget reflects additional one-time revenue (\$147.32/ADA) and an increase in funded ADA due to higher enrollment during the 17-18 school year.

BUDGET IMPLICATIONS: None

ACTION(S): The Board approved the First Interim Budget.

Motion: Boyer Seconded: Frausto Approved: 2 Abstained: 0 Absent: 1

B. Contract with Merl Johnson, Water Management Systems

PROPOSAL: To enter into a contract with Merl Johnson, certified D2/T2 water operator, to consult on the water system.

BACKGROUND: Recently, the well pump and piping was replaced. SVS would like to contract with Merl Johnson for suggestions of additional water system upgrades needed at this time.

BUDGET IMPLICATIONS: Hourly rate payed from General Fund.

ACTION(S): The Board approved the contract and authorized the Superintendent to respond to vendors recommended by Water Management Systems regarding implementation of upgrades.

Motion: Boyer Seconded: Frausto Approved: 2 Abstained: 0 Absent: 1

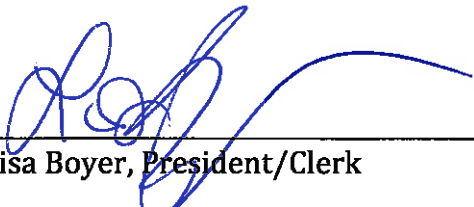
VIII. CONSENT ITEMS

A. Approve November 2017 Commercial Warrants.

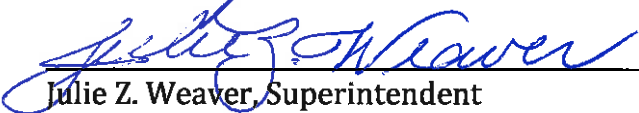
Motion: Frausto Seconded: Boyer Approved: 2 Abstained: 0 Absent: 1

IX. ADJOURNMENT


**The Board adjourned at 6:32 P.M.
The next regularly scheduled meeting will be:
January 10, 2018 at 5:00 P.M. at Spencer Valley School.**



Lisa Boyer, President/Clerk



Julie Z. Weaver, Superintendent



Kathleen McKenzie, Chief Business Official