

**SPENCER VALLEY SCHOOL DISTRICT  
BOARD OF DIRECTORS BOARD MEETING MINUTES  
NOVEMBER 8, 2017**

**I. PRELIMINARY SECTION FOR REGULAR BOARD MEETING**

**A. CALL TO ORDER:** Cristi Lewis called the meeting to order at 5:16 P.M.

**B. ROLL CALL:**

**MEMBERS PRESENT:** Cristi Lewis, Board Member  
Carol Frausto, Board Member  
**MEMBERS ABSENT:** Lisa Boyer, Board President/Clerk  
**ALSO PRESENT:** Julie Z. Weaver, Superintendent  
Kathleen McKenzie, Chief Business Official  
**WELCOME GUESTS:** None.

**C. APPROVAL OF BOARD MEETING MINUTES:**

The Board approved the Minutes of the October 11th Regular Meeting and the October 11<sup>th</sup> Public Hearing.

**Motion: Frausto    Seconded: Lewis    Approved: 2    Abstained: 0    Absent: 1**

**D. ADOPTION OF AGENDA**

The Board approved the Agenda with no addition of approval of the minutes of the October 11th Public Hearing.

**Motion: Lewis    Seconded: Frausto    Approved: 2    Abstained: 0    Absent: 1**

**II. PRESENTATIONS AND RECOGNITIONS:** The Board recognized Barb Keresztury for being available on short term notice for water testing and the teachers for all their hard work completing report cards and parent teacher conferences.

**III. HEARING OF THE PUBLIC:** None.

**IV. REPORT SECTION – Oral**

**A. Staff Sharing**

The Superintendent reported:

- Pumpkin Palooza took place in the OSH. Many integrated reading language arts and math activities occurred.
- Ritchie Hall students completed a newspaper book report project.
- Draft SST forms were passed on to teachers this week.
- Parent Teacher Conferences are being completed.
- An OSH teacher would like to write a grant for the garden.

**B. Superintendent/Principal Report**

The Superintendent reported:

- She will be attending the Leadership Associates' Superintendent Leadership Series (SLS) on November 9<sup>th</sup>. The yearlong series is titled Building Capacity Through Collegial Conversations.
- Lock down and earthquake drills took place, maps will be updated and the plan will be submitted to the Sheriff.
- LCAP Parent Advisory Committee and Site Advisory Council (SAC) meetings were held. The SAC will have to hold an election. Academic goals for the site plan were developed and presented.

**C. Enrollment**

The Superintendent reported:

- Current enrollment is 40 students.

- October attendance rate was 95.9%.
- YTD attendance rate is 95.1%.

#### D. Curriculum and Instruction

The Superintendent reported the following:

- Final Restorative Practices training was completed.
- An OSH staff member will attend training Bring Integrated and Designated ELD to life.

#### E. Facility Update

The Superintendent reported:

- Water testing is ongoing, checking to see what is causing turbidity in the water.
- Water from the 4396 Property was left on overnight.
- Stage lights in the Creative Arts Room were removed.

#### F. Business Report

The Business Manager reported:

- Sick time accruals have been reconciled.
- CBO Training Class discussed School Technology and School Law.
- She attended the County CBO Meeting, which was held at Escondido Union School District.
- SDCOE reviewed our 16-17 Unaudited Actuals Financial Report, noting the district met the required 5% Reserve requirement.

### V. INFORMATION AND STUDY

#### A. CA State Dashboard Local Indicators

Information was presented about the following Local Indicators:

Priority 1 – Basics. There are no teacher misassignments or students without access to standards-aligned instructional materials and facilities are in good repair. Standard Met.

Priority 2 – Implementation of Academic Standards. The Self-Reflection tool was utilized to determine implementation of standards and/or curriculum frameworks. English Language Arts and Mathematics are fully implemented. English Language Development is in initial implementation. Next Generation Science Standards are in beginning development. History-Social Science is in Exploration and Research Phase. Standard Met.

Priority 3 – Parent Engagement. Information about parent engagement via surveys and meetings was presented. 92% of parents indicated the school offered options for parent engagement and 100% of parents indicated the school used multiple ways to communicate in an understandable format and language. Standard Met.

Priority 6 – Local Climate Survey. A safety and well-being questionnaire completed by upper grade students and the parent survey on their child's safety were utilized to gather results about school climate. Standard Met.

#### B. New Information regarding Facility Upgrade – 4396 Highway 78

Information was presented about possible parking lot upgrades and uses for the site.

### VI. ACTION ITEMS FOR CONSIDERATION AND APPROVAL

- Use of Facilities - Julian Zumba Fitness/Gaynor Behan
- Use of Facilities – Christmas Carol
- Costco Business Visa Account

- D. Mission Federal Credit Union Revolving Cash Fund
- E. Review and Approval of CA State Dashboard Local Indicators
- F. Set date for annual organizational meeting

**A. Use of Facilities – Julian Zumba Fitness/Gaynor Behan**

**PROPOSAL:** To approve the use of the SVS Creative Arts Room for zumba.

**BACKGROUND:** SVS allows for the Creative Arts Room to be available for public use when it does not conflict with SVS functions. Julian Zumba Fitness has requested use of the room on Mondays, from 5:30 – 6:30 P.M.

**BUDGET IMPLICATIONS:** Julian Zumba Fitness will pay \$18/hour for the use of the room.

**RECOMMENDATION(S):** To approve the Use of Facilities.

**Motion: Lewis      Seconded: Frausto    Approved: 2    Abstained: 0    Absent: 1**

**B. Use of Facilities – Christmas Carol/Scott Kinney**

**PROPOSAL:** To approve the use of the SVS Creative Arts Room for A Christmas Carol rehearsals.

**BACKGROUND:** SVS allows for the Creative Arts Room to be available for public use when it does not conflict with SVS functions. The Christmas Carol Production has requested rehearsal space. They will provide hold harmless agreements for each participant.

**BUDGET IMPLICATIONS:** Spencer Valley Supports the arts and students usually participate in the production.

**RECOMMENDATION(S):** To approve the Use of Facilities.

**Motion: Lewis      Seconded: Frausto    Approved: 2    Abstained: 0    Absent: 1**

**C. Costco Business Visa Account**

**PROPOSAL:** To authorize opening a new Costco Business Visa Account.

**BACKGROUND:** The Costco Credit Card Program with Capital One is ending effective January 9, 2018. In order to continue making purchases for the lunch program, a new Costco Business Visa Account will need to be opened.

**BUDGET IMPLICATIONS:** None.

**RECOMMENDATION(S):** To approve opening a Costco Business Visa Account.

**Motion: Lewis      Seconded: Frausto    Approved: 2    Abstained: 0    Absent: 1**

**D. Mission Federal Credit Union Revolving Cash Fund**

**PROPOSAL:** To increase the account balance for the revolving cash account at MFCU.

**BACKGROUND:** Per Education Code Sections 42800-5, SVESD maintains a Revolving Cash Fund in the amount of \$1,500. It is proposed to increase the account balance to \$10,000.

**BUDGET IMPLICATIONS:** None.

**RECOMMENDATION(S):** To approve increasing the account balance to \$10,000.

**Motion: Frausto      Seconded: Lewis    Approved: 2    Abstained: 0    Absent: 1**

**E. Review and Approval of CA State Dashboard Local Indicators**

**PROPOSAL:** To review and approve the Fall 2017 Dashboard local indicators.

**BACKGROUND:** Local Educational Agencies (LEAs) must provide local indicators on the Fall 2017 Dashboard that address LCFF priority areas for which data is not collected at the state level. LEAs must determine whether it has Met, Not Met, or Not Met for Two or More Years the standard for each applicable local indicator.

**BUDGET IMPLICATIONS:** None.

**RECOMMENDATION(S):** To approve the local indicators.

**Motion: Frausto    Seconded: Lewis    Approved: 2    Abstained: 0    Absent: 1**

**F. Set date for annual organizational meeting**

**PROPOSAL:** Per Ed. Code sections 35143 and 72000(c)(2), school boards are required to hold an annual Organizational Meeting. It is proposed that the meeting be held during the regularly scheduled December Board Meeting.

**BACKGROUND:** The annual meeting establishes the election of board members and president, board meeting dates, and school holidays, resubmit the *Statement of Facts*, *Roster of Public Agencies Filing*, and administer the *Oath of Office* for newly elected or appointed board members.

**BUDGET IMPLICATIONS:** None.

**RECOMMENDATION(S):** To hold the Organizational Meeting at the December Regular Board Meeting on December 13, 2017.

**Motion: Frausto    Seconded: Lewis    Approved: 2    Abstained: 0    Absent: 1**

**VII. CONSENT ITEMS**

A. Approve October 2017 Commercial Warrants.

**Motion: Lewis    Seconded: Frausto    Approved: 2    Abstained: 0    Absent: 1**

**VIII. ADJOURNMENT**

**The Board adjourned at 6:35 P.M.**

**The next regularly scheduled meeting will be:**

**December 13, 2017 at 5:00 P.M. at Spencer Valley School.**

  
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Lisa Boyer, President/Clerk

  
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Julie Z. Weaver, Superintendent

  
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Kathleen McKenzie, Chief Business Official