

**SPENCER VALLEY SCHOOL DISTRICT  
BOARD OF DIRECTORS BOARD MEETING MINUTES  
OCTOBER 11, 2017**

**I. PRELIMINARY SECTION FOR REGULAR BOARD MEETING**

**A. CALL TO ORDER:** Lisa Boyer called the meeting to order at 5:06 P.M.

**B. ROLL CALL:**

**MEMBERS PRESENT:** Lisa Boyer, Board President/Clerk  
Carol Frausto, Board Member  
**MEMBERS ABSENT:** Cristi Lewis, Board Member  
**ALSO PRESENT:** Julie Z. Weaver, Superintendent  
Kathleen McKenzie, Chief Business Official  
**WELCOME GUESTS:** None.

**C. APPROVAL OF BOARD MEETING MINUTES:**

The Board approved the Minutes of the September 13<sup>th</sup> Regular Meeting.

**Motion: Frausto    Seconded: Boyer    Approved: 2    Abstained: 0    Absent: 1**

**D. ADOPTION OF AGENDA**

The Board approved the Agenda with no changes.

**Motion: Frausto    Seconded: Boyer    Approved: 2    Abstained: 0    Absent: 1**

**II. PRESENTATIONS AND RECOGNITIONS:** The Board recognized Jorge Cuevas Antillon and Cynthia Craft from the San Diego County Office of Education for making a special trip to Spencer Valley to help evaluate a new student on their Spanish academic skills for reading.

**III. HEARING OF THE PUBLIC:** None.

**IV. REPORT SECTION – Oral**

**A. Staff Sharing**

The Superintendent reported:

- Old Schoolhouse has completed the 1<sup>st</sup> Unit for Lucy Calkins Units of Study for Primary Writing.
- Ritchie Hall went on a field trip to the Barona Museum.
- Old Schoolhouse won second prize in the Apple Pie Contest. The students are deciding how to best spend the \$200 prize.
- Plans for the Winter Show were discussed.

**B. Superintendent/Principal Report**

The Superintendent reported:

- All CELDT and IPT Oral Spanish testing has been completed. Updated IPT tests for oral Spanish testing were ordered.
- Vista Hill counseling will be available on Tuesdays from 1:30-3:30 so that the counselor will have time to meet with parents and teachers as well as students.
- Josh Brown, School Psychologist, has collected and developed forms for teachers to choose from and then use as guides during the Student Study Team Process that he will lead.
- A fire drill took place this week using the new alarm system. A lock down drill and earthquake drill will happen later in the month.

- The LCAP After Action meeting with representatives from the SDCOE was attended by the Superintendent and CBO on October 5<sup>th</sup>.
- LCAP Parent Advisory Committee (PAC) and Site Advisory Committee (SAC) meetings will take place on October 26<sup>th</sup>.
- The Superintendent and CBO are attending the SDCOE Putting it all Together II LCAP series this year (a six day series on LCAP writing and implementation).
- Disaster preparation all staff meeting will be held on Thursday, October 12<sup>th</sup>.
- First Aid and CPR training will be held on December 7<sup>th</sup>.
- State and Local test results were revisited during the staff planning day. Newly enrolled student academic information, showing strengths and weaknesses, was added from state and local measures when possible. LCAP and Site Plan Goals for RLA were formulated to be presented at the LCAP PAC and SAC meetings. The new goal relates to helping students develop strategies to acquire vocabulary, including Shared Reading and Guiding Reading methods. The Math goal remains the same as 2016-2017.
- Information and measures that the District has kept to support the Local Indicators are being collated and will be uploaded to the Fall 2017 Dashboard to reflect District progress towards Academic Standards Implementation (Priority 2), Parent Engagement (Priority 3), and School Climate (Priority 6).

C. Enrollment

The Superintendent reported:

- Current enrollment is 40 students.
- September attendance and YTD attendance rates were 96.5%.

D. Curriculum and Instruction

The Superintendent reported the following about the Staff Planning day:

- Staff reviewed the contents of the book "Who's Doing the Work?" and chose a timeline for discussion at a future meeting.
- The first Restorative Practices training took place on September 28<sup>th</sup>. The second day of training will be on November 2<sup>nd</sup>. Staff has modified the Restorative Practices form.
- Staff reviewed and discussed options available for classroom delivery of Certificated Designated ELD lessons according to student levels.

E. Facility Update

The Superintendent reported:

- The water binder is being updated with new forms required by the Dept. of Environmental Health.
- A map indicating water testing spigots is being prepared for the county.
- Bees have been removed. A bid for safety cutting the trees is outstanding.
- The Boys bathroom toilet was repaired.

F. Business Report

The Business Manager reported:

- Open enrollment for benefit changes will take place from October 1 through October 31.
- The updated Uniform Complaint Procedure was given to all staff.
- The third weekend of CBO training completed on September 22 and 23 focused on budgeting.
- She attended both the Countywide CBO Meeting and Small School District CBO Meeting on September 22<sup>nd</sup>.

**V. INFORMATION AND STUDY**

- A. New Information regarding Facility Upgrade – 4396 Highway 78  
The Superintendent reported information obtained from the S.D. County Office of Education regarding options for use of the recently acquired property.

**VI. At 5:40 P.M., the Board adjourned into Closed Session**

**VII. At 5:53 P.M., the Board reopened the regular meeting.**

- A. Conference with Legal Counsel - EXISTING LITIGATION: OAH Case # 2017080554. Per Government Code section 54956.9(d)(1).

The Board approved the Final Settlement Agreement and Release

**VIII. ACTION ITEMS FOR CONSIDERATION AND APPROVAL**

- A. Adopt Instructional Materials Resolution for 2017-2018  
B. The Leukemia & Lymphoma Society Pennies for Patients  
C. MOU with Borrego Springs Unified School District

**A. Adopt Instructional Materials Resolution for 2017-2018**

**PROPOSAL:** To comply with Education Code 60119.

**BACKGROUND:** E.C. 60119 requires all schools to provide sufficient instructional materials to each pupil for: Math/Science/History-Social Studies/English/Language arts; as well as having (per Bill 1061, section 33126) sufficient performing arts textbooks/instructional materials. Spencer Valley School has purchased and developed district instructional materials for each grade in compliance with Ed. Code, and presented the adopted materials to parents during Back-to-School Night on August 29, 2017. We also have CAVA materials available to use in the classrooms.

**BUDGET IMPLICATIONS:** Textbooks are funded from the unrestricted general fund and from Restricted Lottery.

**ACTION(S):** The Board adopted the resolution.

**Motion: Boyer      Seconded: Frausto    Approved: 2    Abstained: 0    Absent: 1**

**B. The Leukemia & Lymphoma Society Pennies for Patients 2018**

**PROPOSAL:** To consider participation in the 2018 Pennies for Patients campaign.

**BACKGROUND:** The Outreach Assistant contacted Spencer Valley to see if the school wanted to participate in this year's Pennies for Patients, a coin drive for the Leukemia & Lymphoma Society. The school can designate a three week collection period between January and March 2018. Collected coins are deposited at a local Coinstar machine for direct donation. Program materials will be provided.

**BUDGET IMPLICATIONS:** None.

**ACTION(S):** No motion was brought forth.

**C. MOU with Borrego Springs Unified School District**

**PROPOSAL:** To enter into a MOU with Borrego Springs Unified School District (BSUSD) for business consultant services.

**BACKGROUND:** BSUSD has an open Chief Financial Officer position. BSUSD reached out to SVESD to inquire as to whether the SVESD Chief Business Official (CBO) would be available, on an interim basis, to provide business consulting services. The

anticipated need is through December 2017, at which time a new Chief Financial Officer should be in place.

**BUDGET IMPLICATIONS:** None.

**ACTION(S):** The Board approved the MOU.

**Motion: Boyer      Seconded: Frausto    Approved: 2    Abstained: 0    Absent: 1**

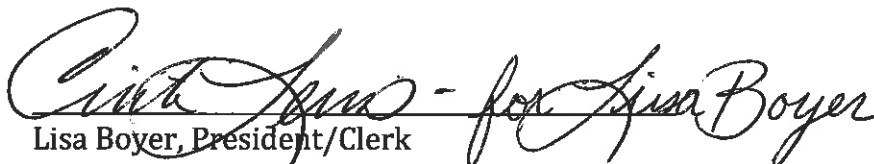
**IX.    CONSENT ITEMS**

A. Approve September 2017 Commercial Warrants.

**Motion: Frausto    Seconded: Boyer    Approved: 2    Abstained: 0    Absent: 1**

**X.    ADJOURNMENT**

**The Board adjourned at 6:00 P.M.  
The next regularly scheduled meeting will be:  
November 8, 2017 at 5:00 P.M. at Spencer Valley School.**

  
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Lisa Boyer, President/Clerk

  
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Julie Z. Weaver, Superintendent

  
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Kathleen McKenzie, Chief Business Official