

**SPENCER VALLEY SCHOOL DISTRICT  
BOARD OF DIRECTORS BOARD MEETING AGENDA  
SEPTEMBER 13, 2017**

In accordance with the Americans with Disabilities Act, if accommodations are required, please call the Board Secretary 48 hours in advance at 760-765-0336 and every effort will be made to accommodate your request.

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be viewed at Spencer Valley School. In addition, if you would like a copy of any record related to an item on the agenda, please contact Kathleen McKenzie at 760-765-0336

Spencer Valley School District is committed to ensuring equal, fair, and meaningful access to employment and education services. Spencer Valley does not discriminate in any employment practice, education program, or educational activity on the basis and/or association with a person or group with one or more of these actual or perceived characteristics of age, ancestry, color, disability, ethnicity, gender, gender identity or expression, genetic information, marital status, medical condition, national origin, political affiliation, pregnancy and related conditions, race, religion, retaliation, sex (including sexual harassment), sexual orientation, Vietnam Era Veterans' status, or any other basis prohibited by California state and federal nondiscrimination laws respectively. The Superintendent is charged with overseeing, leading and directing the district's efforts to meet the legal obligations set forth in state and federal civil rights laws and regulations, employment and delivery of education services. Inquiries regarding nondiscrimination and civil rights should be directed to the Superintendent at 760-765-0336.

**DATE: September 13, 2017**  
**TIME: 5:00 P.M.**  
**PLACE: SPENCER VALLEY SCHOOL DISTRICT, Conference Room**

**I. PRELIMINARY SECTION FOR REGULAR BOARD MEETING**

- A. Call to Order
- B. Roll Call
- C. Welcome guests
- D. Approval of Minutes of the August 9th Regular Meeting
- E. Adoption of Agenda

**II. PRESENTATIONS AND RECOGNITIONS**

**III. HEARING OF THE PUBLIC: This is an opportunity for citizens to address the Board in regard to items not on the agenda. Presentations are limited to 2 minutes per person, per topic.**

**VISITORS NOTE:** If you wish to speak on an agenda item, please complete a card identifying the topic and give it to the secretary before the meeting.

**IV. REPORT SECTION – Oral**

- A. Staff Sharing
- B. Superintendent/Principal Report
- C. Enrollment
- D. Curriculum and Instruction
- E. Facility Update
- F. Business Report

**V. ACTION ITEMS FOR CONSIDERATION AND APPROVAL**

- A. Student Transfer requests for 2017-2018 school year
- B. Master Contract for Special Education Student services between SVESD and Vista Hill for 17-18
- C. Master Contract for Special Education Student services between SVESD and Therapeutic Approach to Growth for 17-18

- D. Master Contract for Special Education Student services between SVESD and ProCare Therapy, Inc. for 17-18
- E. Gann Limit resolution for 17-18
- F. 2016-2017 Unaudited Actuals Budget
- G. Contract for Legal Services with Hatch & Cesario, Attorneys-at-Law
- H. Revised Educator Effectiveness Expenditure Plan
- I. MOU between SVESD, 40 additional County school districts using PeopleSoft and the SDCOE to Resolve Current Issues Resulting from the PeopleSoft Implementation and to Develop a Strategy to Continue to Improve Performance Regarding the Same
- J. New Hires for 17-18 Substitute Teachers
- K. Approve Updated Board Policies and Administrative Regulations
- L. Contract with Music Specialist for 17-18
- M. Instructional Materials Resolution for 2017-2018

**A. Student Transfer requests for 2017-2018 school year.**

**PROPOSAL:** To approve student transfer requests.

**BACKGROUND:** One student from WUSD into SVS. Seven students from JUESD into SVS.

**BUDGET IMPLICATIONS:** Schools rely on Average Daily Attendance (ADA) for funding.

**RECOMMENDATION(S):** To approve the requested transfers.

**Motion:**            **Seconded:**                            **Approved:**   **Abstained:**   **Absent:**

**B. Master Contract for Special Education Student services between SVESD and Vista Hill for 17-18**

**PROPOSAL:** To renew the agreement between Vista Hill and SVS for the 2017-2018 school year to provide student access to a variety of mental health services, including ongoing and short-term counseling options for students in crises that are affecting their academic performance.

**BACKGROUND:** SVS has used the counseling services of Vista Hill on an as-needed, hourly basis. However, California State law requires school districts also to be responsible for student mental health services, making it necessary for SVS to have a contract for such services in place, and so that Vista Hill may staff accordingly.

**BUDGET IMPLICATIONS:** Services billed at \$4250/year for the SVS portion of Vista Hill staffing.

**RECOMMENDATION(S):** To approve the Master Contract.

**Motion:**            **Seconded:**                            **Approved:**   **Abstained:**   **Absent:**

**C. Master Contract for Special Education Student services between SVESD and Therapeutic Approach to Growth for 17-18**

**PROPOSAL:** To approve the Master Contract for qualified personnel for behavioral intervention services, speech and language therapy, occupational therapy, and educational services.

**BACKGROUND:** Required to support ongoing student IEP services per a settlement agreement.

**BUDGET IMPLICATIONS:** Services billed at contracted rates.

**RECOMMENDATION(S):** To approve the Master Contract.

**Motion:**            **Seconded:**                            **Approved:**   **Abstained:**   **Absent:**

**D. Master Contract for Special Education Student services between SVESD and ProCare Therapy, Inc. for 17-18**

**PROPOSAL:** To approve Master Contract for qualified personnel for SAI services and Special Education Case Manager as needed.

**BACKGROUND:** Required to support ongoing student IEP services.

**BUDGET IMPLICATIONS:** Estimate annual charges NTE \$50,000.

**RECOMMENDATION(S):** To approve the Master Contract.

**Motion:            Seconded:                            Approved:    Abstained:    Absent:**

**E. Gann Limit Resolution for 17-18**

**PROPOSAL:** To approve the Gann Limit resolution for the 2017-2018 fiscal year.

**BACKGROUND:** Required by California constitution. In November of 1979, the California electorate adopted Proposition 4, commonly called the Gann Amendment, which added Article XIII-B to the California constitution, to establish maximum appropriation limitations, commonly called "Gann Limits," for public agencies, including school districts.

**BUDGET IMPLICATIONS:** Establishes appropriation limitations to the budget.

**RECOMMENDATION(S):** To adopt the 17-18 Gann Limit.

**Motion:            Seconded:                            Approved:    Abstained:    Absent:**

**F. 2016-2017 Unaudited Actuals Budget**

**PROPOSAL:** To close the financial budget for 16-17 per state requirements.

**BACKGROUND:** Each year the California School Board must present the final closing accounting of the previous year's budget to the state, which will be submitted for final audit.

**BUDGET IMPLICATIONS:** Budget is presented as required by the state.

**RECOMMENDATION(S):** To approve the 16-17 Unaudited Actual Budget.

**Motion:            Seconded:                            Approved:    Abstained:    Absent:**

**G. Contract for Legal Services with Hatch & Cesario, Attorneys-at-Law**

**PROPOSAL:** To approve renewal of the contract for legal services with Hatch & Cesario.

**BACKGROUND:** The District wishes to seek advice from Hatch & Cesario on legal matters affecting the District.

**BUDGET IMPLICATIONS:** TBD based on need.

**RECOMMENDATION(S):** To approve the contract.

**Motion:            Seconded:                            Approved:    Abstained:    Absent:**

**H. Revised Educator Effectiveness Expenditure Plan**

**PROPOSAL:** To comply with AB 104, Section 58 and SB 103, Section 8, specifying how Educator Effectiveness funds are to be expended.

**BACKGROUND:** Spencer Valley received a one-time fund amount of \$7,333. The funds can be spent out over 3 years (15-16, 16-17 and 17-18). The School Board previously approved a plan for use of the money as follows: \$6,000 on beginning teacher support and assessment (BTSA) and mentoring, and \$1,333 on professional development related to the adoption of new state content standards/materials.

It was proposed at the August 9, 2017 Regular Board Meeting to revise the spending plan to allocate all remaining revenue to professional development. Thus, the proposed new plan is as follows: \$3,926 on beginning teacher support and assessment (BTSA) and mentoring, and \$3,407 on professional development.

**BUDGET IMPLICATIONS:** Spencer Valley received a one-time fund amount of \$7,333. To date, \$3,926 has been spent toward beginning teacher support and assessment (BTSA) and mentoring and \$595 has been spent on professional development. The remaining funds (\$2812) will be spent on professional development.

**RECOMMENDATION(S):** To approve the revised expenditure plan.

**Motion:**            **Seconded:**                            **Approved:**   **Abstained:**   **Absent:**

**I. MOU between SVESD, 40 additional County school districts using PeopleSoft and the SDCOE to Resolve Current Issues Resulting from the PeopleSoft Implementation and to Develop a Strategy to Continue to Improve Performance Regarding the Same**

**PROPOSAL:** To approve a MOU between the SDCOE and SVESD, joined by 40 additional County school districts.

**BACKGROUND:** In 2013, as part of its Modernization, Improvement, and Transformation Initiative ("MITI"), SDCOE expressed the desire to implement a County-wide Enterprise Resource Planning ("ERP") system, called PeopleSoft. SDCOE intended to modernize systems across the County – which previously varied both in software type and functionality – in order to allow SDCOE to provide human capital management to the County's school districts. SDCOE endeavored to provide a County-wide, fully functioning, integrated ERP solution to replace existing software systems throughout San Diego County for and with County school districts in an effort to provide greater ease of use and more consistent monitoring and oversight from SDCOE.

In order to commence implementation, SDCOE and County school districts entered into a series of Memorandums of Understanding and Memorandums of Agreement ("Prior MITI MOUs").

Pursuant to the Prior MITI MOUs, each of the participating County school districts were required to contribute two forms of payment to SDCOE: initial one-time implementation costs and continuing annual maintenance, upgrade, and support fees. SDCOE's MITI Implementation continues to develop functionality to be fully implemented as promised in the original ERP scope included in County school districts' Prior MITI MOUs. As such, SDCOE did not foresee or forewarn County school districts that there may be unanticipated additional costs associated with the MITI implementation, such as the funding of new positions, training, and overtime expenses to ensure compliance with required deadlines.

County school districts and SDCOE have mutually determined that it is in the best interest of all parties to together to identify and resolve issues and concerns related to SDCOE's MITI Implementation pursuant to the terms and conditions contained within this MOU.

**BUDGET IMPLICATIONS:** A refund of 25% of the initial implementation fees with no County LEA receiving less than \$1000. Fees for 17-18 and 18-19 will be waived until a steering committee assesses the system and support services. Future maintenance and support fees will be reestablished at a rate not to exceed the 17-18 published fees, increased by the 17-18 and 18-19 COLAs in the State Budget.

**RECOMMENDATION(S):** To approve the MOU.

**Motion:**            **Seconded:**                            **Approved:**   **Abstained:**   **Absent:**

**J. New Hires for 17-18 Substitute Teachers**

**PROPOSAL:** To add additional teachers to the SVS substitute teacher pool.

**BACKGROUND:** Substitute teachers are necessary when regular teachers are out of the classroom.

**BUDGET IMPLICATIONS:** \$125/day from General Fund.

**RECOMMENDATION(S):** To review the applicants and make a decision to approve candidates as the Board sees fit.

**Motion:**            **Seconded:**                            **Approved:**    **Abstained:**    **Absent:**

**K. Approve Updated Board Policies and Administrative Regulations**

**PROPOSAL:** To approve the updated Board Policies and Administrative Regulations.

**BACKGROUND:** CSBA updates board policies and administrative regulations 5 times a year based on legislative changes. Updated policies and regulations include

BP 0000	BP 2121	BP 4312.1	E 6161.1
BP 0100	BP 3551	AR 5145.3	BP 7214
E 0420.41	AR 3551	BP 6142.93	BB 9012
BP 1312.3	AR 3580	BP 6144	BB 9121
AR 1312.3	AR 4112.2	BP 6145	BB 9220
BP 1340	AR 4112.61	BP 6161.1	BB 9400
	DELETE BP		DELETE AR
DELETE AR 0000	4112.61	DELETE BP 5112.2	5111.12

**BUDGET IMPLICATIONS:** None.

**RECOMMENDATION(S):** To approve the updated policies and delete indicated policies.

**Motion:**            **Seconded:**                            **Approved:**    **Abstained:**    **Absent:**

**L. Contract with Music Specialist for 17-18**

**PROPOSAL:** To contract with William Jones as a Music Specialist for 17-18.

**BACKGROUND:** To provide weekly music lessons.

**BUDGET IMPLICATIONS:** \$32/hour, NTE 100 hours for 17-18 school year, paid from EIA and CAVA funds.

**RECOMMENDATION(S):** To approve the contract.

**Motion:**            **Seconded:**                            **Approved:**    **Abstained:**    **Absent:**

**M. Instructional Materials Resolution for 2017-2018**

**PROPOSAL:** To comply with Ed. Code 60119.

**BACKGROUND:** E.C. 60119 requires all schools to provide sufficient instructional materials to each pupil for: Math/Science/History-Social Studies/English/Language arts; as well as having (per Bill 1061, section 33126) sufficient performing arts textbooks/instructional materials. Spencer Valley School has purchased and developed district instructional materials for each grade in compliance with Ed. Code, and presented the adopted materials to parents during Back-to-School Night on August 29, 2017. We also have CAVA materials available to use in the classrooms.

**BUDGET IMPLICATIONS:** Textbooks are funded from the unrestricted general fund and Lottery Restricted funds.

**RECOMMENDATION(S):** To approve the resolution.

**Motion:**            **Seconded:**                            **Approved:**    **Abstained:**    **Absent:**

**VI. CONSENT ITEMS**

A. Approve August 2017 Commercial Warrants.

**Motion:           Seconded:                   Approved:   Abstained:   Absent:**

**VII. ADJOURNMENT**