

**SPENCER VALLEY SCHOOL DISTRICT
BOARD OF DIRECTORS BOARD MEETING MINUTES
DECEMBER 14, 2016**

I. PRELIMINARY SECTION FOR REGULAR BOARD MEETING

A. CALL TO ORDER: Carol Frausto called the meeting to order at 5:15 P.M.

B. ROLL CALL:

MEMBERS PRESENT: Lisa Boyer, Board President/Clerk
Cristi Lewis, Board Member
Carol Frausto, Board Member

MEMBERS ABSENT: None

ALSO PRESENT: Julie Z. Weaver, Superintendent
Kathleen McKenzie, Business Manager

WELCOME GUESTS: None

C. APPROVAL OF BOARD MEETING MINUTES:

The Board Approved the Minutes of the November 9th Regular Meeting

Motion: Frausto Seconded: Lewis Approved: 3 Abstained: 0 Absent: 0

D. ADOPTION OF AGENDA

Motion: Frausto Seconded: Lewis Approved: 3 Abstained: 0 Absent: 0

II. ANNUAL ORGANIZATIONAL MEETING per Ed. Code 35143:

A. Swearing in of Board Members – Carol Muehling Frausto took the Oath of Office for a long term seat expiring in December 2020.

B. Elect Board President/Clerk – Lisa Boyer will continue to serve as Board President/Clerk.

C. Determine Board Meeting Dates and Times for 2017 – The Board elected to continue to schedule the regular monthly Board meetings on the second Wednesday of each month at 5 P.M. There will be no meeting in July 2017.

Motion: Frausto Seconded: Boyer Approved: 2 Abstained: 0 Absent: 0

III. PRESENTATIONS AND RECOGNITIONS: The Board recognized Sonya Menyon, Business Advisory Services Consultant from the S.D. County Office of Education, for her many years of invaluable service to Spencer Valley. The Board recognized Kathleen McKenzie for her excellent work. There were no findings in Audit report for 15-16.

IV. HEARING OF THE PUBLIC: None

V. REPORT SECTION – Oral

A. Staff Sharing

The Principal reported:

- The Winter Show is Thursday December 15th. There will be presentations by the students and time for donations/volunteering through the Season of Giving. Students and parents will have the opportunity to make dog biscuits and blankets for homeless dogs, and donate to Toys 4 Tots, Mountain Manna and Interfaith Community Services.
- Ritchie Hall went on a fieldtrip to the Julian Library to hear a presentation on Island of the Blue Dolphins.
- Winter NWEA testing is complete for grades K and 3-8. Grades 1-2 will complete testing in January.

B. Superintendent/Principal Report

The Superintendent reported:

- A staff planning day was held on December 9th. The teachers looked at student assessments from the previous 2 school years, LCAP goals, and if there are new insights or trends that would lead to changes to be made in the site plan or LCAP goals. They worked on planning for the Shakespeare play and other whole school events.
- Pre-addressed, stamped postcards placed in the community asking questions about how Spencer Valley is doing, e.g., areas of strength and areas to improve, to encourage stakeholder engagement in the LCAP process are being returned.
- Holiday cards were mailed.
- Spencer Valley's Special Education specialist will continue to perform duties related to Spencer Valley School District students receiving services at JUESD or RUSD and will work with SVS students needing one-on-one tutoring based on Fall and Winter assessments.

The Superintendent reported on participation at the following meetings or trainings:

- Superintendent Regional Meeting on December 9th with the Superintendent's from Warner Unified, Borrego Springs Unified and Julian Union High. They discussed improving Special Education services to students in the back country.

C. Enrollment

The Superintendent reported:

- The November attendance rate was 96%.
- Two students moved out of state. Enrollment is currently 32 students.

D. Curriculum and Instruction

The Superintendent reported:

- Tracey McFarland, consultant/coach, continues to work with the teachers individually and as a group to facilitate integration of new standards in RLA using the Wonders program.

E. Facility Update

The Superintendent reported:

- Water testing samples were taken. We are awaiting the results.

F. Business Report

The Business Manager reported:

- Sonya Menyon, our Consultant from the SDCOE, is retiring. Brent Watson will be replacing her in the interim.
- The Audit report is complete and there were no findings.
- The Audit report from CAVA@SD and Insight@SD has been received and is being reviewed. There were no findings.

VI. INFORMATION AND STUDY

- A. Local Control and Accountability Plan: The Superintendent presented info on stakeholder engagement postcards. Julie and Staff reviewed and examined the current goals along with assessments from the past two years. Suggestions were to sharpen focus on current standards and use RLA Speaking and Listening anchor standards with emphasis on comprehension and collaboration standard #2: students evaluating information presented in diverse media formats and Math Communicating Reasoning for Math Standard for Mathematical Practice #3: students will construct viable

arguments and critique the reasoning of others. A LCAP committee meeting will be held in January.

VII. ACTION ITEMS FOR CONSIDERATION AND APPROVAL

- A. Approval of First Interim Budget for 16-17.
- B. MOU for Reimbursement of Services for the 2016-17 Fiscal Year
- C. Approve process for filling Board vacancy for Short Term seat.

A. Approval of First Interim Budget for 16-17.

PROPOSAL: Per State requirements, each school district must submit a First Interim Budget by December 15th. The First Interim budget allows Districts and the State an opportunity to respond to the ever-changing budget climate from the time the original budget is approved in June.

BACKGROUND: The SVS 16-17 First Interim Budget reflects additional expenditures for Reading Language Arts textbook adoption and technology purchases, including the purchase of Promethean ActivPanels.

BUDGET IMPLICATIONS: None.

RECOMMENDATION(S): The Board approved the First Interim Budget.

Motion: Boyer Seconded: Frausto Approved: 2 Abstained: 0 Absent: 0

B. MOU for Reimbursement of Services for the 2016-17 Fiscal Year

PROPOSAL: To approve an MOU with the NISER SELPA for Psychological Services.

BACKGROUND: From time to time, Spencer Valley requires psychological assessment of a student for Special Education needs/services. The NISER SELPA will provide a psychologist for said services. The MOU sets forth an agreement with the NISER SELPA for reimbursement of the SELPA for Psychological Services.

BUDGET IMPLICATIONS: Reimbursement at a rate of \$65/hour and Mileage at the Federal Rate of 0.54 cents/mile. Total cost based on student need.

RECOMMENDATION(S): The Board approved the MOU.

Motion: Boyer Seconded: Frausto Approved: 2 Abstained: 0 Absent: 0

C. Approve process for filling Board vacancy for Short Term seat

PROPOSAL: To approve a process for filing a Board vacancy for the open seat with a term ending at the next Statewide General Election on November 6, 2018.

BACKGROUND: The Board seat for a term ending at the Statewide General Election on November 6, 2018 is vacant effective December 14, 2016. The Board must approve a process for making an appointment to the vacant seat. Discussion of the appointment process must include the approval of a timeline and the application form and procedures.

BUDGET IMPLICATIONS: None.

RECOMMENDATION(S): The Board approved a short form application and selection timeline, with applications due by noon on January 4, 2017.

Motion: Boyer Seconded: Frausto Approved: 2 Abstained: 0 Absent: 0

VIII. CONSENT ITEMS

- A. Approve November 2016 Commercial Warrants.

Motion: Boyer Seconded: Frausto Approved: 2 Abstained: 0 Absent: 0

IX. ADJOURNMENT

**The Board adjourned at 6:22 P.M.
The next regularly scheduled meeting will be:
January 11, 2017 at 5:00 P.M. at Spencer Valley School.**



Lisa Boyer, President/Clerk



Julie Z. Weaver, Superintendent



Kathleen McKenzie, Chief Business Official