

**SPENCER VALLEY SCHOOL DISTRICT
BOARD OF DIRECTORS BOARD MEETING MINUTES
NOVEMBER 9, 2016**

I. PRELIMINARY SECTION FOR REGULAR BOARD MEETING

A. CALL TO ORDER: Lisa Boyer called the meeting to order at 5:10 P.M.

B. ROLL CALL:

MEMBERS PRESENT: Lisa Boyer, Board President/Clerk
Cristi Lewis, Board Member
Carol Frausto, Board Member

MEMBERS ABSENT: None

ALSO PRESENT: Julie Z. Weaver, Superintendent
Kathleen McKenzie, Business Manager

WELCOME GUESTS: Heidi Schlotfeldt
Liz Jacobsen

C. APPROVAL OF BOARD MEETING MINUTES:

The Board Approved the Minutes of the October 12th Regular Meeting and October 12th Public Hearing

Motion: Lewis Seconded: Boyer Approved: 3 Abstained: 0 Absent: 0

D. ADOPTION OF AGENDA

Motion: Lewis Seconded: Frausto Approved: 3 Abstained: 0 Absent: 0

II. PRESENTATIONS AND RECOGNITIONS: The Board recognized Sally Snipes for teaching a pleinair water color lesson in Ritchie Hall and Jennifer Gillette, Mikia Wallis and Carol Frausto for participating in the mock trial held in October.

III. HEARING OF THE PUBLIC: None

IV. REPORT SECTION – Oral

A. Staff Sharing

The RH teachers presented writing samples from the California Wonders and California Collections English Language Arts curriculum.

The Principal reported:

- Mary Morgan did a Thanksgiving project with the students after school.
- OSH will be visiting Volcan Mountain.
- Fall Festival was attended by many parents and siblings.
- Kids with Cameras met.
- Allyson's sister Jennifer Gillette, a federal judge, visited and ran a mock trial with Carol Frausto, a retired judge and Board member, and a SVS parent who is an attorney. The case presented was Three Bears vs. Goldilocks.
- Cabbages and other started plants were donated by Bonnie Plants.
- OSH was recognized by Senator Joel Anderson for their participation in the fair.
- The Season of Giving has begun with parents and students donating food, toys and sundries.
- A Thanksgiving celebration will be held on November 17th with pumpkin muffins and butter being shared.

- Mr. Wallis has been working with students on soil sample testing and fortification of the compost.

B. Superintendent/Principal Report

The Superintendent reported:

- Two complaints filed for CAVA students resolved.
- Parent governing teams are being assembled for this year's committees; requests for more parents to attend have been successful.
- Auditions for A Christmas Carol were held on November 5th.
- Karen Coneghan, the SDCOE Assistant Superintendent of Technology will be visiting on November 16th.
- 100% of parents attended parent conferences.
- Carol Frausto won the election for the short term seat.
- Brenda Hall from NCPDF will be visiting on November 14th.
- Teachers worked on whole school planning October 13th and 14th.
- A LCAP survey postcard for community engagement will be distributed and shared with SDCOE as a resource.
- She was invited to work with CCEE.

The Superintendent reported on participation of at the following meetings or trainings:

- SELPA Superintendent's meeting on October 27th.
- Executive Leadership Seminar Series on November 4th. Topics included Clarity and Technical Competence for teachers as pre-requisites to staffing autonomy.
- LCAP training on new rubrics will be attended on November 10th.
- Every Student Succeeds Act (ESSA) regulations meeting on November 29th.

C. Enrollment

The Superintendent reported:

- The October attendance rate was 94%.
- The average yearly attendance rate is 96%.
- Enrollment is currently 34 students.

D. Curriculum and Instruction

The Superintendent reported:

- In collaboration with Tracey McFarland, a staff development plan was designed for implementation of this year.
- Tracey McFarland gathered information from teachers about their staff development needs for implementation for English Language Arts (ELA) and English Language Development (ELD).
- Tracey McFarland will spend time in guided planning in collaboration with all classroom teachers to further implementation of the ELA curriculum and ELD.

The Superintendent reported on participation of teachers and/or the Superintendent at the following trainings:

- Tracey McFarland demonstrated more English Language Development curriculum lessons for classified staff.

E. Facility Update

The Superintendent reported:

- The OSH heater was repaired.
- The watering system in the garden beds was replaced.
- The lights in the OSH were looked at by an electrician.
- Electrical work may need to be done on the box on the roof.
- The trim in the courtyard and doors need painting.

- Ray will be trimming outside, including the elm tree, the grapes growing in the sycamore, the wisteria and removal of errant oaks.

F. Business Report

The Business Manager reported:

- She is working on 1st Interim reports.
- The SDCOE approved the 15-16 Unaudited Actuals
- A quote for Dental Insurance was obtained from VEBA.

V. INFORMATION AND STUDY

- A. The 4 Disciplines of Execution was distributed as recommended reading by AGTF group at the last meeting.

VI. At 5:45 P.M., the Board adjourned into closed session.

VII. At 6:06 P.M., the Board reopened the regular meeting.

- A. Per Government Code section 54954.5 (b). CONFERENCE WITH REAL PROPERTY NEGOTIATORS.

No Action was taken.

- B. Conference with Legal Counsel - EXISTING LITIGATION: OAH Case # 2016060923 and 2016070998. Per Government Code section 54956.9(d)(1).

The Board approved the Final Settlement Agreement and Release

- C. Conference with Legal Counsel - EXISTING LITIGATION: OAH Case # 2016090437. Per Government Code section 54956.9(d)(1).

The Board approved the Final Settlement Agreement and Release

- D. Conference with Legal Counsel - EXISTING LITIGATION: Case Number San Diego Gas & Electric 2016 General Rate Case, PUC A.15-04-012. Per Government Code section 54956.9(d)(1).

The Board took no action.

- E. To consider matters relating to salaries or compensation paid in the form of benefits for certificated or classified employees. Per Government Code section 54957.6.

- F. The Board approved Dental for employees receiving medical insurance.

VIII. ACTION ITEMS FOR CONSIDERATION AND APPROVAL

- A. Student Transfer requests for the 2016-2017 school year.
- B. New Hires for 16-17 Substitute Teachers
- C. Set date for annual organization meeting
- D. Use of Facilities – Boy Scouts Troop 271, Ton Van Daelen
- E. New Hire – Educational Program Consultant

A. Student Transfer requests for 2016-2017 school year.

PROPOSAL: To approve the transfer requests.

BACKGROUND: Two students into SVS; one student out of SVS.

BUDGET IMPLICATIONS: Schools rely on Average Daily Attendance for funding.

ACTION (S): The Board approved the transfers.

Motion: Frausto Seconded: Boyer Approved: 3 Abstained: 0 Absent: 0

B. New Hires for 16-17 Substitute Teachers

PROPOSAL: To add additional teachers to the SVS substitute teacher pool.

BACKGROUND: Substitute teachers are necessary when regular teachers are out of the classroom.

BUDGET IMPLICATIONS: Minimal impact to the instructional budget.

ACTION(S): No motion was brought forward.

C. Set date for annual organizational meeting.

PROPOSAL: Per Ed. Code sections 35143 and 72000(c)(2), school boards are required to hold an annual Organizational Meeting. It is proposed that the meeting be held during the regularly scheduled December Board Meeting.

BACKGROUND: The annual meeting establishes the election of board members and president, board meeting dates, and school holidays, resubmit the *Statement of Facts*, *Roster of Public Agencies Filing*, and administer the *Oath of Office* for newly elected or appointed board members.

BUDGET IMPLICATIONS: None.

ACTION (S): To hold the Organizational Meeting at the December Regular Board Meeting.

Motion: Boyer Seconded: Lewis Approved: 3 Abstained: 0 Absent: 0

D. Use of Facilities – Boy Scouts Troop 271, Ton Van Daelen

PROPOSAL: To approve use of the SVS Creative Arts Room and Restrooms for Boy Scout Troop 271 Bikepack.

BACKGROUND: SVS allows for facilities to be available for public use when it does not conflict with SVS functions. The Boy Scouts have requested space for camping during their annual Bikepack event. They will need use of the bathrooms and plan on pitching tents in the grass area. If raining, they would need to use the Creative Arts Room. They will provide hold harmless agreements for each participant.

BUDGET IMPLICATIONS: None

RECOMMENDATION(S): The Board approved the Use of Facilities.

Motion: Boyer Seconded: Lewis Approved: 3 Abstained: 0 Absent: 0

E. New Hire – Educational Program Consultant

PROPOSAL: To hire Tracey McFarland as an Educational Program Consultant/Coach.

BACKGROUND: To provide ongoing coaching and professional development in the areas of Reading Language Arts and English Language Development to ensure alignment of curriculum, classroom best practices and assessments to the Reading Language Arts framework.

BUDGET IMPLICATIONS: \$30/hour, NTE 100 hours for 16-17 school year, paid from EIA and Title II funds.

RECOMMENDATION(S): The Board approved the new hire.

Motion: Frausto Seconded: Lewis Approved: 3 Abstained: 0 Absent: 0

IX. CONSENT ITEMS

A. Approve October 2016 Commercial Warrants.

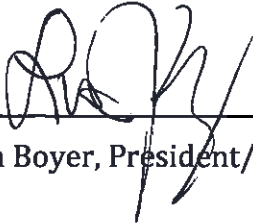
Motion: Lewis Seconded: Boyer Approved: 3 Abstained: 0 Absent: 0

X. ADJOURNMENT

The Board adjourned at 6:17 P.M.

The next regularly scheduled meeting will be:

December 14, 2016 at 5:00 P.M. at Spencer Valley School.



Lisa Boyer, President/Clerk



Julie Z. Weaver, Superintendent



Kathleen McKenzie, Chief Business Official